

按揭貸款文件申請表
REQUEST FOR MORTGAGE INSTALMENT LOAN DOCUMENTS

致：星展銀行(香港)有限公司 (“銀行”)
To: DBS Bank (Hong Kong) Limited (the “Bank”)

日期
Date: _____

按揭貸款戶口號碼 Loan Account Number : _____

借款人姓名 Name(s) of the Borrower(s) : _____ 電話號碼 Telephone No. : _____

按揭物業地址 Mortgaged Property Address : _____
(“物業”) (the “Property”)

本人/吾等欲更改有關上列按揭貸款(“按揭貸款”)之還款安排(請在適當方格內加上✓號)
I/We refer to the instalment loan of the above Loan Account Number (the “Loan”) and request the followings: - (Please tick ✓ the appropriate box)

- 還款本息明細表
Repayment Schedule
- 結單紀錄副本:
Annual Loan Statement:
 - 本年度結單紀錄 Current Statement
 - 由_____年至_____年之年度結單紀錄
 - Copy of past statement for the period from _____ to _____
- 樓契或按揭契副本:
Copy of mortgage or title deeds:
 - 樓契 Assignment
 - 按揭契 Mortgage Deed
 - 大廈公契 Deed of Mutual Covenant
 - 其他, 請註明: _____
Others, please specify: _____
- 貸款通知書副本 Extra copy of facility letter
- 確認業權 / 按揭資料 / 尚餘欠款額 Confirmation of ownership / particulars of mortgage / outstanding balance
- 其他 Others _____

本人 / 吾等同意並同意授權銀行於下列戶口收取上述安排之款項及有關之手續費。
I / We hereby agree and authorize your bank to debit the following account accordingly to settle all the fee and charges involved.

S.V

S.V

借款人簽署
Signature of ALL the Borrower(s)
(注意：所有借款人必須簽署，請用留存本行之印鑑簽署。)
(All signature(s) must agree with the specimen signatures filed with the Bank)

戶口持有人簽署 Signature of A/C Holder(s)
戶口號碼 Account No. _____
Signature of ALL the Borrower(s)
(注意：請用留存本行之印鑑簽署)
(All signature(s) must agree with the specimen signatures filed with the Bank)

- 以支票支付 Cheque payment
支票號碼 Cheque number _____
發票銀行 Drawee Bank _____
*Cross Cheque should be payable to “DBS Bank (Hong Kong) Ltd” 支票抬頭請註明 “星展銀行(香港)有限公司”

Submission Method 提交方法

Please submit your completed form at any of our branches. 請在我們任何一間分行提交填妥的表格。

FOR BANK USE ONLY 銀行專用

Requesting Branch:	Loan Services Team, T & O, Credit Operations
Account Officer / Manager	Date
Date Received	Maker
	Checker

Arrangement fee collected by: T&O Date: _____

中文譯本僅供參考之用，如與英文版本出現歧義，一概以英文版本為準。The Chinese translation is provided for reference only, and in case of any inconsistency with the English version, the English version will prevail.

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