

補發文件申請表格
APPLICATION FOR REPRINTED DOCUMENT



致： 星展銀行(香港)有限公司 (下稱「銀行」，包括其繼承人和受讓人)
To: DBS Bank (Hong Kong) Limited (the "Bank", which includes its successors and assigns)
分行
Branch

日期
Date

請在適當方格內加上(✓)，並刪去不適用者。 Please (✓) the appropriate box and delete whichever is not appropriate.

戶口名稱 Account Name	戶口號碼 Account No.
請發有關上述戶口之下列資料： Please issue the following item(s) for the above mentioned account:	
<input type="checkbox"/> 月結單/ 賬單/ 交易紀錄副本， 由 _____ 至 _____ Duplicate statement/ transaction history from _____ to _____	
<input type="checkbox"/> 結餘證明書，日期截至 _____ Certificate of Balance on _____	
<input type="checkbox"/> 下列支票影印本 Photocopy(ies) of the following cheque(s) <u>支票號碼 Cheque No.</u> <u>金額 Amount</u> <u>過賬日期 Debited On</u> <u>收款人 Payee</u>	
<input type="checkbox"/> 收/付賬通知書或入數收條副本， _____ 日期 _____ 金額 _____ Copy of Credit/Debit advice or deposit receipt, dated _____, amount _____	
<input type="checkbox"/> 其他 Others: _____	
有關任何費用，請 Any charges so incurred, please	
<input type="checkbox"/> 支取上述戶口/戶口號碼 Debit the above mentioned account/ Account No. _____	
<input type="checkbox"/> 收取現金/支票 _____ 付款銀行 _____ Collect cash/ cheque no. _____ drawn on _____ (如繳交支票，收妥作實。 If payment by cheque, subject to final collection.)	

請確認你的指示已清楚，準確及完整地填妥於本表格內才簽署作實。
Please confirm that your instructions have been clearly, accurately and completely set out in this form before signing it.

申請人(等)簽署
Signature(s) of Applicant(s) _____
(簽署應與留存銀行之印鑑相符 Same as filed with the Bank)

<input type="checkbox"/> 請將上述文件交予來人 Please deliver the above document to the bearer	本人證實收到上述文件 I hereby acknowledge receipt of the above document
來人姓名 Name of Bearer	
身份證明文件 Identity No.	
申請人(等)簽署 Signature(s) of Applicant(s)	收件人簽署 Signature of Recipient

(中英文義如有歧異，請以英文本為準。 The English version shall prevail if there is a discrepancy between the English & Chinese versions.)

銀行專用 For Bank Use Only		
Attended By (Signature, Name & Date)	Initial the action(s) taken: S.V. AHV (Mark name & date if different from the attending staff.)	Approved By (Signature with No., Name & Date)