

我

需要一个轻松满足所有业务需求的
网上银行系统

我们

打造的DBS IDEAL™ 3.0
更快捷、更简单、更智能

DBS IDEAL™ 3.0
培训指南



更快速

新上线的DBS IDEAL™3.0不仅加载速度快，而且导航所需的点击次数更少。所以您可以心无旁骛地专注于最重要的事情：扩大您的业务。



更简单

DBS IDEAL™3.0用户界面友好，菜单和布局易于使用，让网上银行变得如同ABC一样简单。



更智能

融智能和全面于一身，DBS IDEAL™3.0旨在帮助您充分利用网上银行。可定制仪表盘、转账向导等强大功能保证银行业务轻松完成。

DBS IDEAL™ 3.0概览

1	如何使用财务日历	4
2	如何查看您最近的贸易活动及交易 详情/文件	5
3	如何查阅您的贸易报告	14
4	如何创建贸易交易	25
5	如何管理您的贸易报告	33
6	如何使用贸易通知	50
7	附录	
	网上速递服务追踪	57
	如何管理模板	58
	贸易通知列表	63

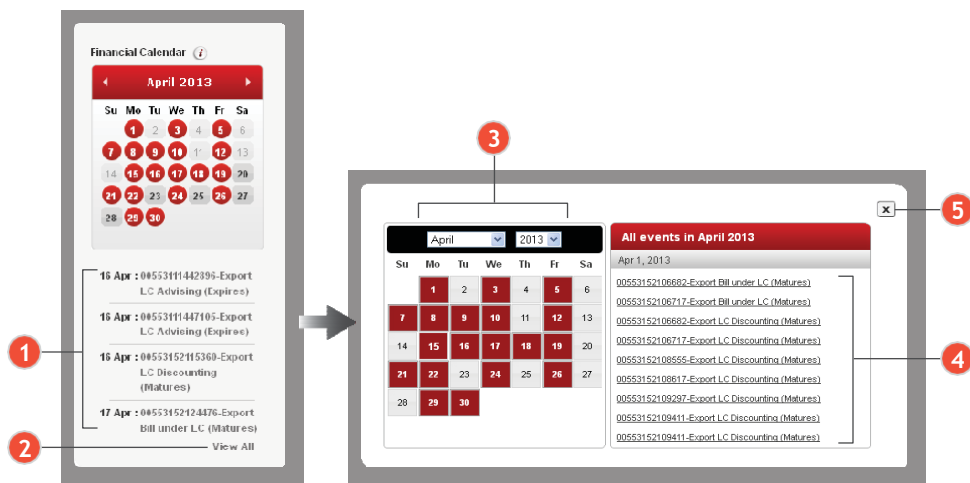
有关开始和登录的更多信息，请参考培训指南-现金，第4-12页

1

如何使用财务日历

DBS IDEALTM仪表板（默认启动屏幕）上的财务日历为您提供了本月即将开展的贸易财务和现金活动的概述。

有关仪表板的更多信息，请参考培训指南-现金，第13页



1 最多显示四个即将开展的贸易活动。点击每个事件，可查看相关交易的详细信息

2 要查看放大版的财务日历，显示当前的所有事件，请点击 **View All**（查看所有）按钮。

3 选择想要查看的时间段，以显示相应的事件

4 若要查看个别贸易交易详情，请在“**All Events**”（所有事件）窗口点击相关条目列表

5 若要退出财务日历，请点击窗口右上角的 **X**

2

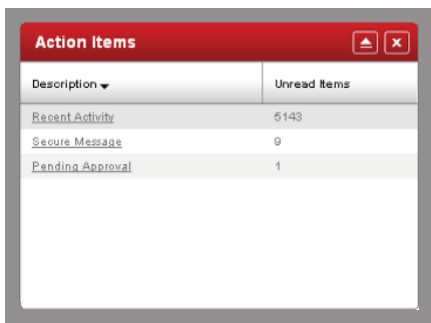
如何查看您最近的贸易活动及交易详情/文件

使用DBS IDEAL™3.0，您可查看最近收到的或处理的交易、相应的交易详情，并直接在系统中确认该交易。

2.1

有两种方法可以查看您近期的贸易活动

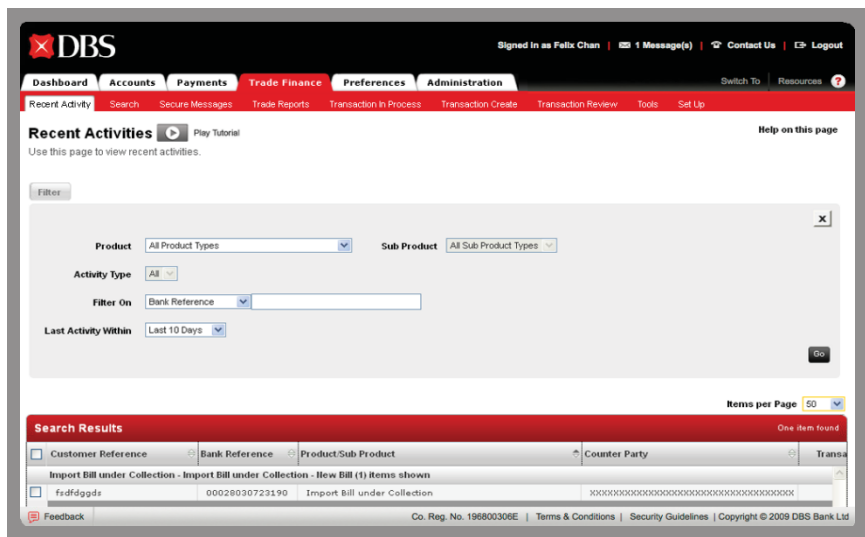
•操作项目小工具 >> 近期活动



有关小工具的更多信息，请参阅培训指南-现金，第14页。

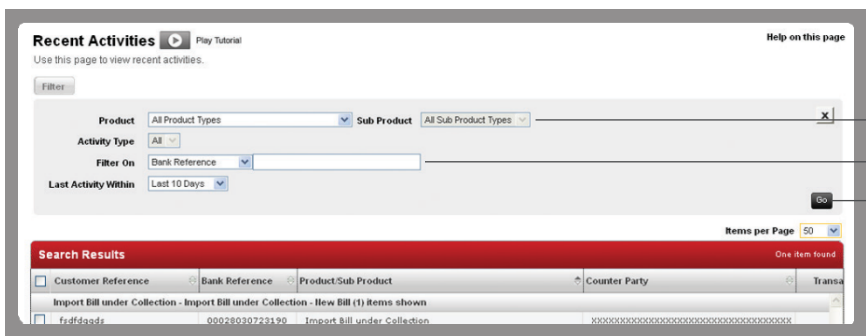
或


•贸易财务>> 近期活动



2.2

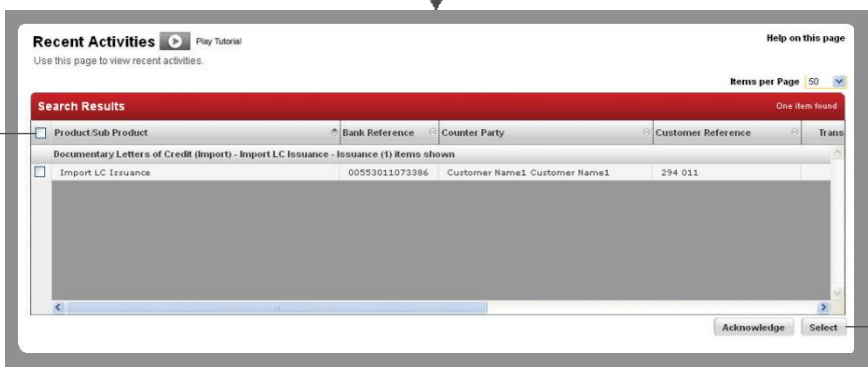
筛选近期活动




- 1 您可以按“Product”（产品）或“Date of Last Activity”（上次活动日期）筛选最近的活动
- 2 如相关，输入“Bank Reference”（银行征信）和“Customer Reference”（客户参考）
- 3 点击 （开始），进行搜索

2.3 选择和查看交易详细信息和交易历史记录

1. 依照“筛选近期活动”一节中的第1-3步进行。
2. 依照以下第4-6步进行。



- 4 点击您要查看的交易的复选框
- 5 点击 （选择）可显示交易详情及交易历史



Transaction Details

Use this page to view the Transaction and Transaction level details. [Help on this page](#)

Initiated Transaction(s)

Transaction(s) [Transaction Latest Details](#)

Transaction Detail and Balance

Product Documentary Letters of Credit (Import)
Sub Product Import LC Issuance
Status Outstanding
Customer Reference 294 011
LC Number 00553011073386
Application Date 31-Jan-2014
Received Date 31-Jan-2014
LC Issue Date 31-Jan-2014
Confirmation Instruction Without
Confirmation Added No
Expiry Date 30-Apr-2014
Tenor Days 15
Tenor AFTER ACCEPTANCE DATE
Available With ANY BANK
Available By By Negotiation
Port of Loading/Airport of Departure HK1
Port of Discharge/Airport of Destination HK2
Transshipment Prohibited
Goods Description and Quantity Goods Description: 1. Ipooh Coffee is a good brand, which was made in Ipooh, Malaysia, world famous coffee production base ment.
2. Purified water should be of EVIAN brand, first class, purified from the fresh spring water in Tokyo, Japan. Only last year, there are 3 million tourism just come for it.

Transaction History

Transaction Type: [All Transaction Types](#)

Transaction Date	Reference Document	Value Date	Transaction Type	Transaction Amount	Outstanding Amount
31-Jan-2014			Issued	SGD 11.11	SGD 11.11

[Cancel](#)

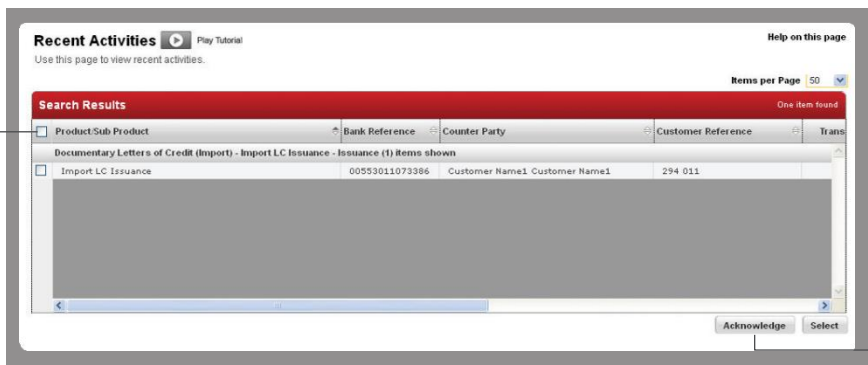
6

若要返回“近期活动”列表，可点击 [Cancel](#)（取消）

2.4

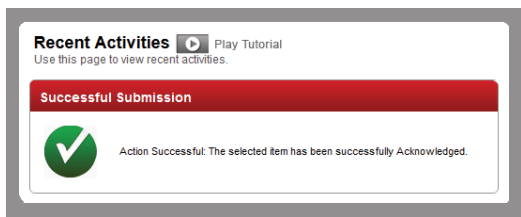
确认最近的交易

1. 依照“筛选近期活动”一节中的第1-3步进行。
2. 依照以下第7-8步进行。



7 点击复选框，选择您想要确认的交易

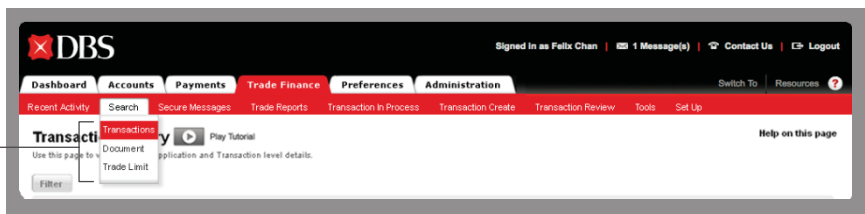
8 点击 **Acknowledge**（确认），可查看下面显示的消息。新的交易将不再反映在“近期活动”屏幕上



2.5

使用“搜索菜单”

您可以通过输入特定的详细信息/搜索条件来查找交易或文件。

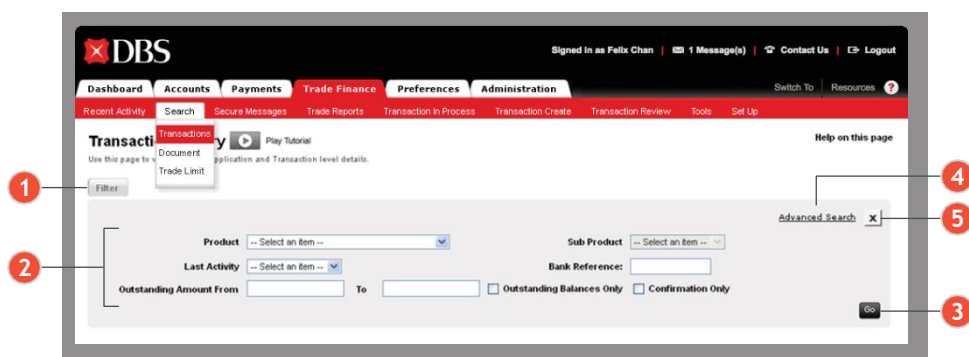


字段	描述
交易	搜索交易并查看交易详细信息和历史记录
文件	查找与交易有关的特定文件，如通知或SWIFT消息
贸易限制	实时更新限制的可用性

2.6

如何进行交易搜索

贸易财务 >> 搜索 >> 交易



1 点击此处，以 扩大筛选条件

4 查阅其他筛选条件，方法是点击 [Advanced Search](#)

2 输入常规搜索筛选条件

5 点击 **X** 折叠筛选条件

3 点击 **Go** (开始)，根据提供的筛选条件进行搜索

2. 6. 1

使用进阶搜索和折叠筛选条件

Filter

Advanced Search X

Product -- Select an Item -- Sub Product -- Select an Item --

Last Activity -- Select an Item -- Bank Reference: []

Outstanding Amount From [] To [] Outstanding Balances Only Confirmation Only

Customer Reference: [] Counter Party []

Currency: -- Select an Item --

Expire/Mature Date From [] To []

Go

字段	描述
客户征信	您的征信号
对方	交易对方
货币	结算货币
终止/到期日期	交易截止日期或到期日

- 1 点击 **Advanced Search**（进阶搜索）可查阅其他筛选条件
- 2 输入所需的筛选条件并点击 **Go**（开始），进行搜索
- 3 要关闭进阶搜索，只需再次点击 **Advanced Search**（进阶搜索）即可



2. 6. 2

查看交易详情、交易历史记录及相关文件

Filter

Items per Page 50 First 1 2 3 Last

Search Results 130 Items found, displaying 1 to 50

Product/Sub Product	Status	Application Date	PD	Customer Reference	Bank Reference
Documentary Letters of Credit (Import) - Import LC Issuance (50) Items shown					
Import LC Issuance	Completed	01-Aug-2012	P		0055001014
Import LC Issuance	Completed	01-Sep-2012	P		0055001014
Import LC Issuance	Outstanding	01-Sep-2012	P		0055301106
Import LC Issuance	Outstanding	01-Sep-2012	P		0055301106
Import LC Issuance	Outstanding	01-Sep-2012	P		0055301106
Import LC Issuance	Outstanding	01-Sep-2012	P	0107001	0055301107
Import LC Issuance	Outstanding	01-Sep-2012	P	0107002	0055301107

- 1 您可以拖放数据列，以此自定义视图以适应您的用法。所有列都可以按升序或降序排序
- 2 要选择相关交易，请右键点击此处以查看相应的详细信息

2. 6. 3

筛选交易类型并通过交易历史记录查看文档

Transaction Details
Use this page to view the Transaction and Transaction level details. Help on this page

Transaction Detail and Balance

Product: Documentary Letters of Credit (Export)
Sub-Product: Export LC Advising
L/C Transferable: No
Status: Completed
Customer Reference: 2012MAY18
Bank Reference: 0055311324274
L/C Number: 2012MAY18
L/C Issue Date: 18-May-2012
L/C Advised Date: 18-May-2012
Confirmation Instruction: Without
Confirmation Added: No
Amount: SGD 0.01

Transaction History

Transaction Date	Issued/Payment	Value Date	Transaction Type	Transaction Amount	Outstanding Amount
01-Sep-2012	Issued		Issued	SGD 35.00	SGD 35.00
01-Sep-2012	Payment	01-Sep-2012	Payment	SGD 35.00	SGD 0.00

1 从下交易类型下拉列表 Transaction Types (交易类型/所有交易类型) 选择交易类型

2 点击文档  图标, 查看相关文件

DBS
31 JANUARY 2014

Customer Name: Customer Name1
Customer Address1
Customer Address2
Customer Address3
Customer Address4
Customer Address5

TRANSACTION ADVICE

Our ref. : 553-01-1073386 Category : 188 000
DC Amount : SGD11.11 Step : 188 000
Old LC ref./Customer ref.no. : 294 011

We enclose a copy of the Documentary Credit (DC) for your records.

Please check and ascertain that the details therein comply with your requirements. Please we bear from you to the contrary within 7 days, we shall assume that all the contents and modifications have your approval.

Transaction details as follows:-

PARTICULARS	ORIGINAL CCY & AMOUNT	RATE
	SETTLE CCY & AMOUNT	P.C. NO.
POSTAGE	SGD 10.00	0.0000000
LC ISSUE - COMM	SGD 80.00	0.0000000
	SGD 90.00	

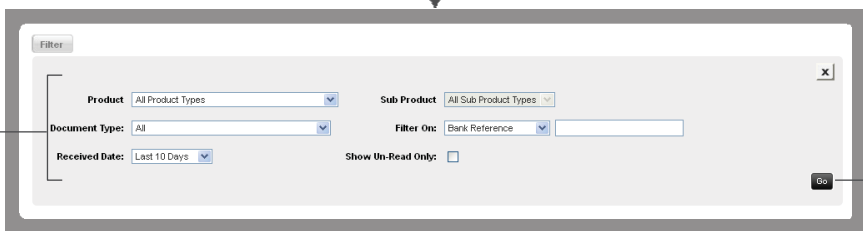
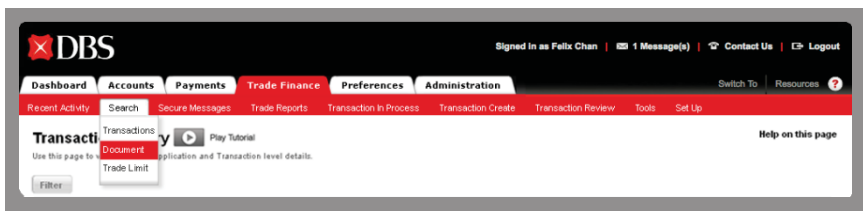
- For enquiries on this transaction, please call our Trade Support Hotline No. at 6478-8881.
- Receive immediate notification on the status of your trade documents via fax and enjoy more lead time to clear your goods or prepare your export documents!! to obtain an online sign-up form, please visit our website at <http://www.dbs.com/my/corporate/trade/inquiry/> or call your Relationship Manager or our Corporate Contact Centre hotline at 1800-222-2205.

Page 1 of 1

文件: 交易通知

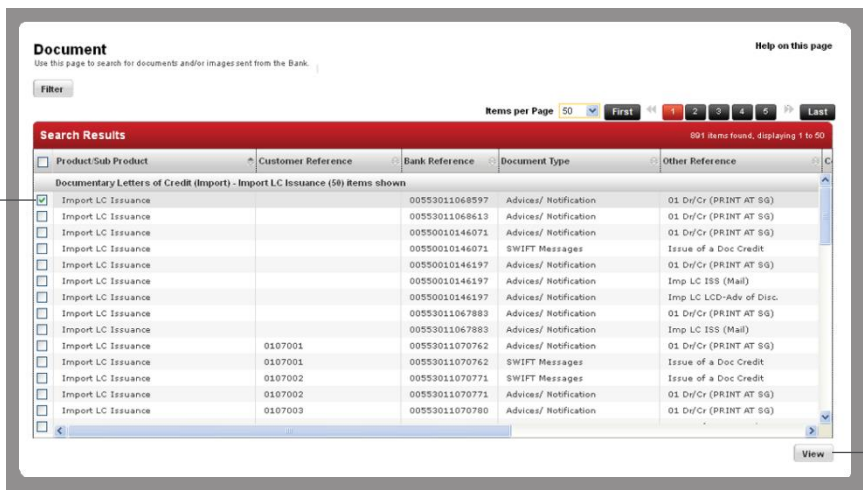
2.7 查看或搜索文件

贸易财务 >> 搜索 >> 交易



1 在下拉列表和复选框中选择适当的选项，以指定搜索条件

2 点击 **Go** (开始) 继续搜索



3 选择要查看的相关文件

4 点击 **View** (查看) ，加载文件



弹出文件窗口。您可以导出、打印或保存文件。



如果您选择查看多个文档，这些文件将显示在单独的弹窗中

信用证 SWIFT 副本 (MT700)

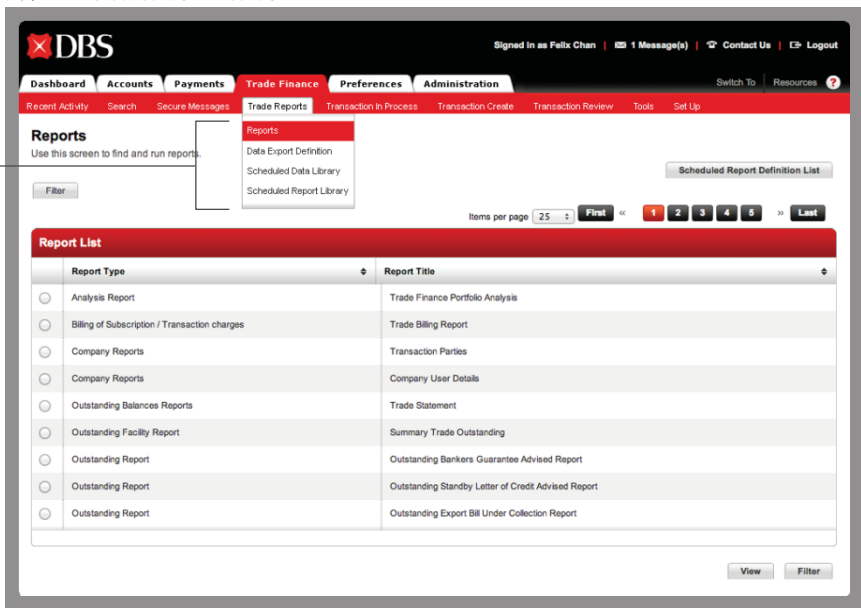
3.1

贸易报告

查看您的贸易报告和数据导出定义。

查阅贸易报告

贸易财务 >> 贸易报告 >> 报告



字段

描述

报告

查看标准报告、创建新的预定报告并运行、编辑或删除现有预定报告。

数据导出定义

查看数据导出定义、创建新的数据导出定义并运行、编辑或删除现有定义。

预定的数据库

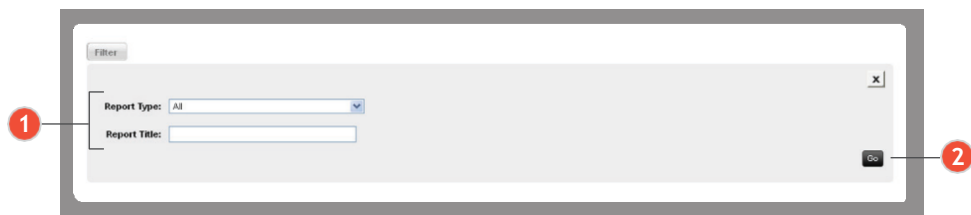
查看以前运行的数据导出。

预定的报告数据库

查看以前运行的预定报告。

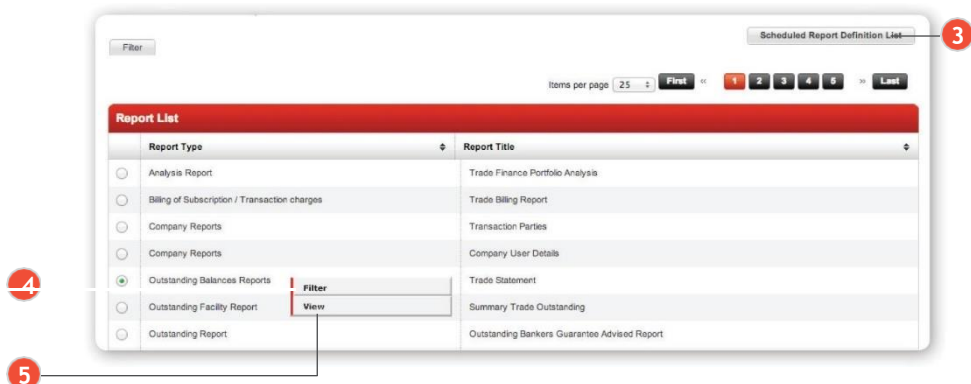
可以使用以下搜索条件查找报告：

1. 报告类型
2. 报告标题



1 从下拉列表中选择适当的报告类型，并输入相应的报告标题

2 点击此处 



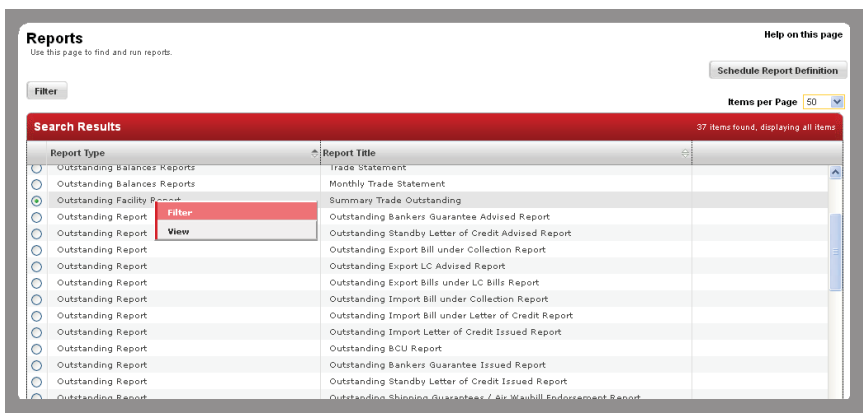
3 点击 **Scheduled Report Definition List**（预定报告定义列表），查阅预定报告页面

4 输入下载报告时的自定义日期、产品和其他筛选条件

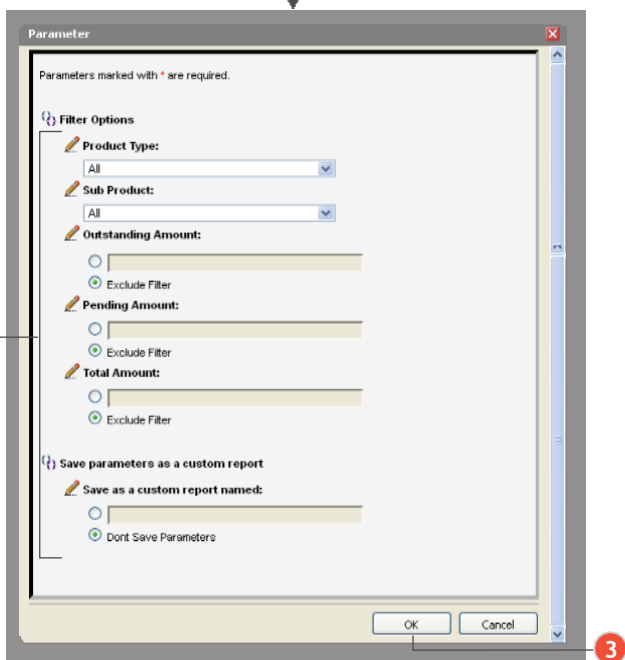
5 点击 **View**（查看）可查看截止当前日期的报告

3. 2

在您正在下载的报告中使用个性化筛选



1 选择相关的报告并点击 **Filter** (筛选)



2 输入相关筛选详细信息。在“Save as custom report named”（存为自定义报告名称）下输入报告名称，以创建您自己的报告

3 点击 **OK** (确定) 继续



弹出报告窗口，如下所示。

Product Type	Sub Product	Outstanding Amount	Pending Amount	Total Amount	Outstanding Amount (Customer Currency)	Pending Amount (Customer Currency)	Total Amount (Customer Currency)
Banker's Guarantee	Banker's Guarantee Issuance	6,315.29	0.00	6,315.29	5,099.53	0.00	5,099.53
Documentary Letters of Credit (Export)							
	Export LC Advising	175,460.64	0.00	175,460.64	140,814.91	0.00	140,814.91
	Export Bill under LC	170,462.42	0.00	170,462.42	136,705.26	0.00	136,705.26
	Export LC Discounting	869,103.91	0.00	869,103.91	703,664.12	0.00	703,664.12
Documentary Letters of Credit (Import)							
	Import Bill under LC	294,905.73	0.00	294,905.73	238,311.52	0.00	238,311.52
	Bill Facsimile Purchase/ Trust Receipt (LC)	178,381.00	0.00	178,381.00	143,124.44	0.00	143,124.44
	Import LC Issuance	1,866,714.78	0.00	1,866,714.78	1,497,865.26	0.00	1,497,865.26
Export Bill under Collect							

未结算贸易汇总报告

3.3

预定报告

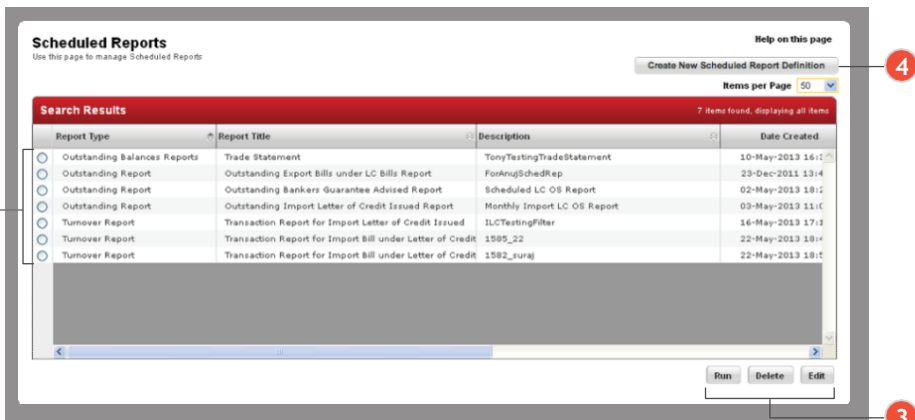
您可在预定报告定义页面创建、运行、编辑和删除预定报告定义。

贸易财务 >> 贸易报告 >> 报告

1 若要查看预定报告列表，请点击

[Schedule Report Definition](#)

(预定报告定义)



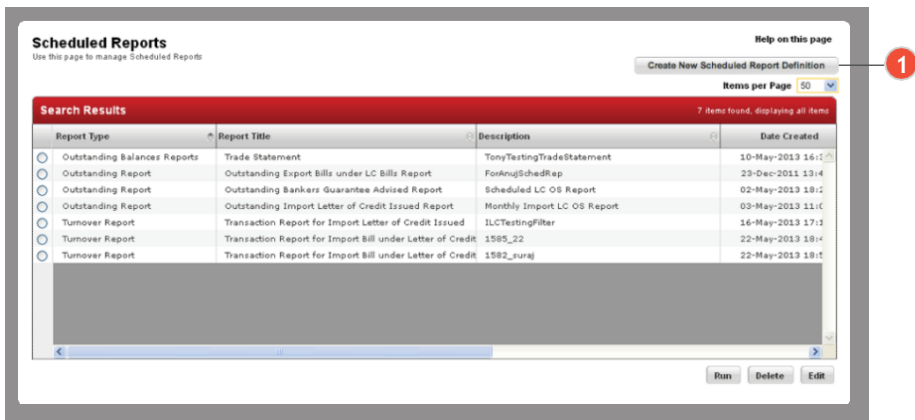
2 选择相关的报告

3 通过点击 **Run**（运行）、**Delete**（删除）或 **Edit**（编辑），选择您想要的操作

4 若要创建一个新的预定报告定义，点击 **Create New Scheduled Report Definition**（创建新的预定报告定义）。

3.3.1

创建一个新的预定报告定义



1 点击窗口右上角的 **Create New Scheduled Report Definition**（创建新的预定报告定义）

2 选择“Report Type”（报告类型）和对应的“Report Title”（报告标题）

3 点击 **Next** （下一步）继续

填写表格
（标有*的字段必须填写）

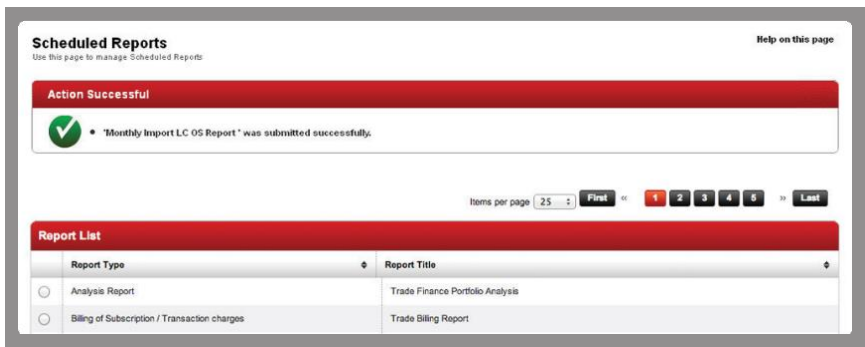
5 选择“Preferred File Type”
（首选档案类型）和
“Frequency”（频率）

6 键入任何相关的筛选条件，如“Customer Reference”（客户参考）、“Expiry”（到期）“Issue Date”（签发日期）或其他。

7 点击 **Save/Run** （保存/运行）。

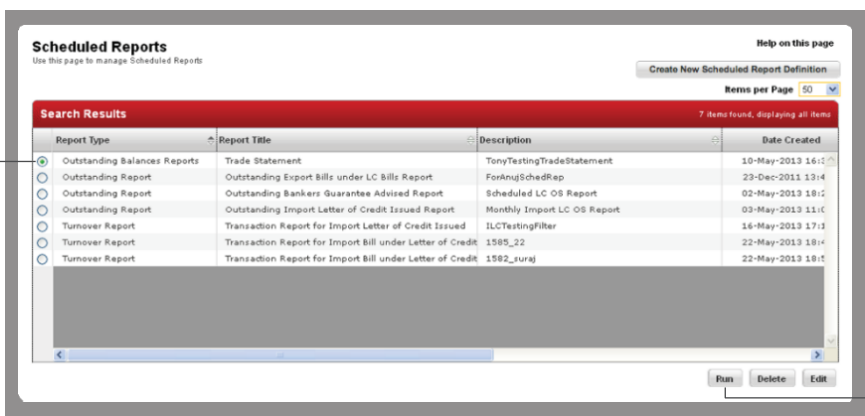


您再次返回到Scheduled Reports（预定报告）屏幕，其中将显示通知消息，告知成功。



3.3.2

运行预定报告

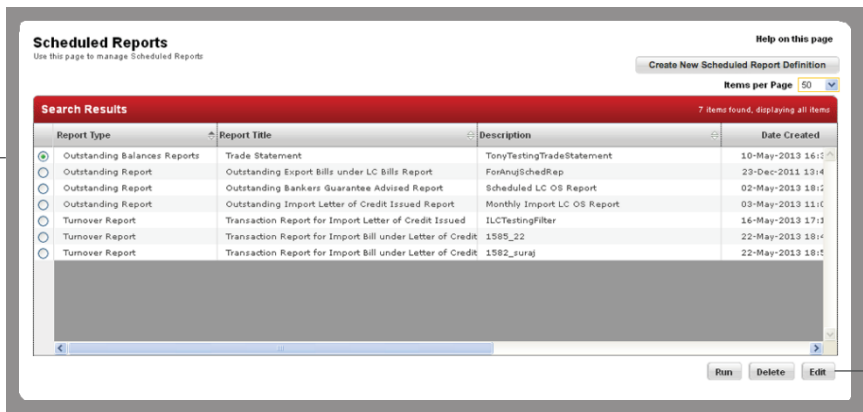


1 在预定报告屏幕上，选择您的报告

2 点击 **Run**（运行）继续

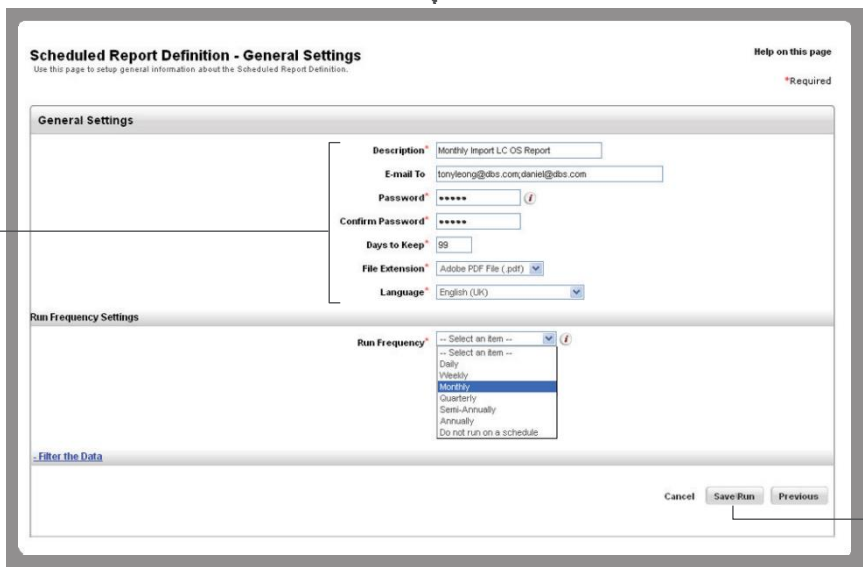
3. 3. 3

编辑预定报告



1 在预定报告屏幕上，选择您的报告

2 点击 **Edit**（编辑）继续

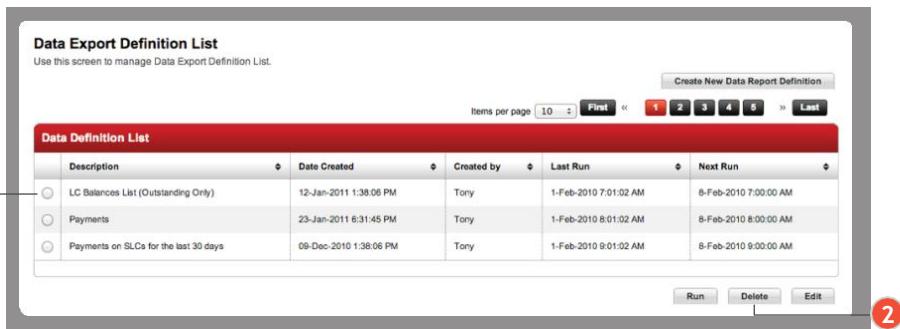


3 具有可编辑字段的表格出现。根据需要编辑（标有*的栏必须填写）。

4 点击 **Save/Run**（保存/运行）继续

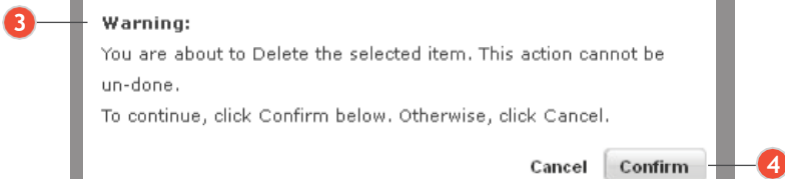
3.3.4

删除预定报告



1 在预定报告屏幕上，选择您的报告

2 点击 **Delete** （删除）继续



3 将出现一个对话框，要求您确认删除

4 点击 **Confirm** （确认）继续

一条通知消息将显示在屏幕上，告知报告已被删除。



3.4

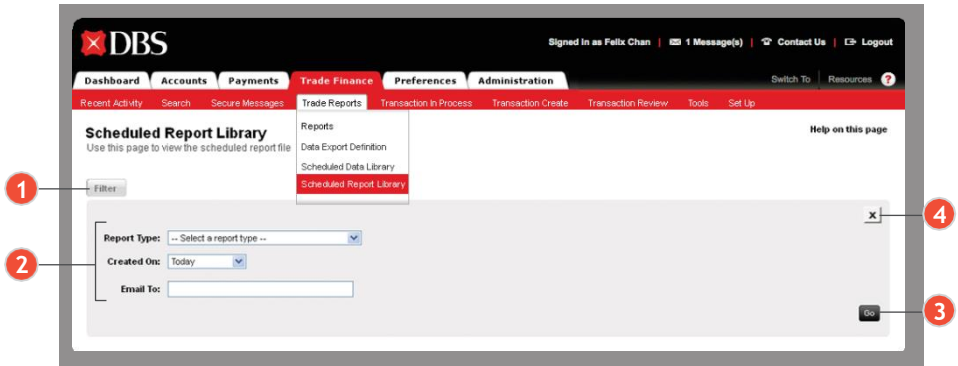
预定报告数据库

DBS IDEAL™3.0 为您管理数据提供了更高效的方法。您可以按“报告类型”、“报告标题”、“创建日期”或“电子邮件收件人”筛选所有以前运行的报告。

3.4.1

进入预定报告库

贸易财务 >> 贸易报告 >> 预定报告库



点击此处扩大筛选条件

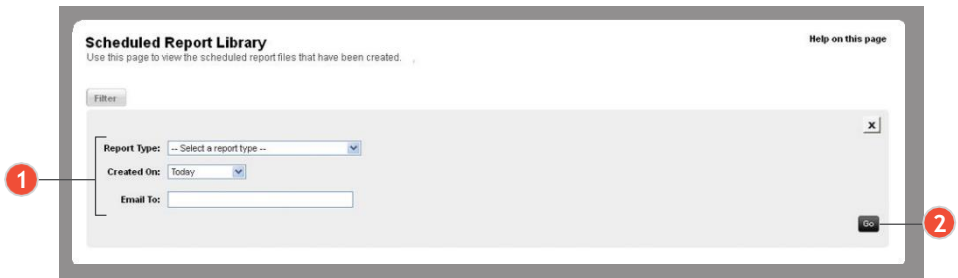
2 常规搜索筛选条件

3 点击 **Go** (开始) 根据提供的筛选条件继续搜索

4 点击 **x** 折叠筛选条件

3.4.2

查看预定报告



指定筛选条件

点击 **Go** (开始)

4 如何创建贸易交易

4.1

创建或修改交易

贸易财务 >> 创建交易

Signed in as Felix Chan | 1 Message(s) | Contact Us | Logout

Dashboard Accounts Payments Trade Finance Preferences Administration

Recent Activity Search Secure Messages Trade Reports Transaction in Process Transaction Create Transaction Review Tools Set Up

Switch To Resources

Create Transaction

Use this screen to create Transaction, Amendment or Template.

*Required

Product: Documentary Letters of Credit (Import)

Sub Product: Import LC Issuance

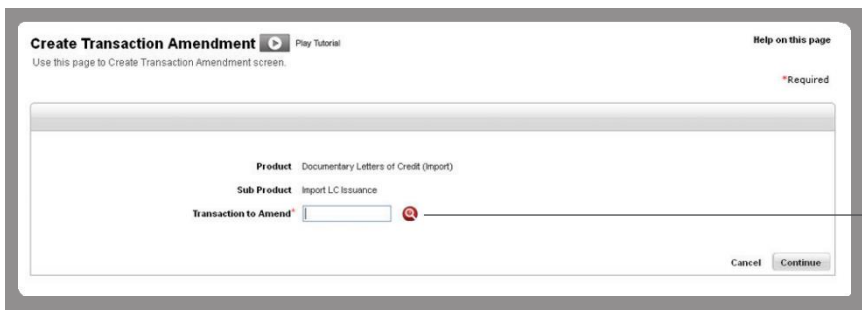
Create Amendment


Create Template

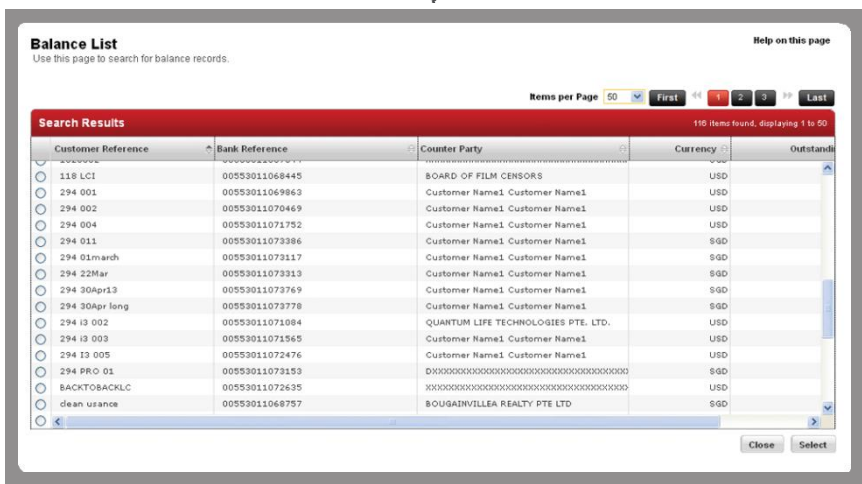
Continue

字段	描述
产品	选择贸易产品，提交申请
子产品	选择贸易副产品，提交申请
创建修正	检查这个以提交修改申请
创建模板	检查这个以创建模板

- 1 从下拉列表中选择您的“Product”（产品）和“Sub Product”（子产品），创建新申请
- 2 选择“Create Amendment”（创建修改）来创建新申请，或者选择“Create Template”（创建模板）来创建新模板
- 3 点击 **Continue**（继续）继续



4 如果您选择“创建修改”，您可以通过点击  图标选择相应的交易，余额表将单独在弹窗中显示，其中列出了现有交易。选择相关的报告并点击 **Select**（选择）。交易参考号会显示出来。点击 **Continue**（继续）进行修改。





字段	描述
取消	取消，且不保存输入的详细信息
删除	从系统中删除该申请
保存并退出	保存输入的详细信息并退出
提交	保存输入的详细信息并提交以供批准

5 输入所有申请/修改详细信息后， 按需要点击上面的一个操作按钮

4.2


常用功能

DBS IDEAL™3.0具有数个常用功能，可以减少申请占用的时间。不仅可预先保存子句、商品描述和交易方名单，您现在还可以在您的在线申请中附加文件。这些功能可用于所有产品申请，详见下文介绍。


4.2.1

余额列表

余额列表包含所有当前有效交易。在申请更新或申请信用证下的出口汇票时，用其选择相关的有效交易。

1. 若要使用有效交易的详细信息填写新的申请字段，请点击“Reference for Renewal”（更新参考）、“LC Advising Reference”（信用证建议参考）或“LC Number”（信用证编号）旁边的查找图标.
2. 若要在信用证申请项下搜索出口汇票中包含的进口信用证，请选择“LC Advising Reference”（信用证建议参考）和“LC Number”（信用证编号）。

余额列表显示的是所有有效的进口信用证签发交易，用于您在信用证申请项下的出口汇票。

1. 若要更新现有有效交易，请点击“Reference for Renewal”（更新参考）旁边的查找图标.

余额列表显示的是相关“产品”和“子产品”类型的所有现有有效交易。选择相关交易进行更新。



4. 2. 2

交易方名单

所有申请表的第一部分均载有有关交易双方的信息，例如：

The image shows five input fields for party IDs, each with a magnifying glass icon to its right. The fields are arranged in two columns. The left column contains: Beneficiary Party ID*, Drawee Party ID*, and Collect From Bank Party ID*. The right column contains: For Account of - Party ID and Advising Bank Party ID*.

为了简化申请的创建，可以将经常使用的交易方详细信息保存在交易方名单中，以便提取并在将来的申请中使用。

4. 2. 3

查看交易方名单

The image illustrates the process of viewing the Party List. It starts with a search input field for 'Beneficiary Party ID*' with a magnifying glass icon (1). An arrow points to the 'Party List' interface. In this interface, there is a search bar with a filter icon (2) and a 'Create a new Party' button. Below the search bar is a table of search results. The table has columns for Party ID, Party Name, Address 1, Country Name, and Party Type. The first row is selected, and a 'Select' button is visible at the bottom right (2).

Party ID	Party Name	Address 1	Country Name	Party Type
7327131	ABCDEFGHIJKLMNORSTUVWXYZ1234	ABCDEFGHIJKLMNORSTUVWXYZ1234	India	Ex
23222222	ABC DEFGHIJKLMNORQRS TUVWXYZ1234	A B C D E F G H I J K L M N O P Q R S T U V W X Y Z 1 2 3 4	American Samoa	Ex
2320202	ABCDEFGHIJKLMNOR	ABCDEFGHIJKLMNOR	Albania	Ex
343434	ABCDEFGHIJKLMNORSTUVW	ABCDEFGHIJKLMNORSTUVW	Aland Islands	Ex
545434	ABCDEFGHIJKLMNORQ	ABCDEFGHIJKLMNORQ	India	Ex
475645	??? DEFGHIJKLMNORQS TUVWXYZ1234	??? DEFG HIJKLMNORQS TUVWXYZ1234	Albania	Ex
797	name	singapore	Singapore	Ag
63480	ANLJ T	FUNE	India	Ex
834801	ANLJ TELA	FUNE	Andorra	Ex
99	TESTING GRACE Provider Created	DBS ASIA HUB	Hong Kong	Ex
99	TESTING GRACE	DBS ASIA HUB	Hong Kong	Ex
ADV 3	ADV Bank Name:23	ADV Bank Address	Singapore	Ex
ADV 1114	ADV 1114	ADV 1114	Albania	Ex

然后，可使用保存的交易方详细信息填写新申请中的字段。

通知银行的注意事项：

此处所列银行为星展银行的往来银行。

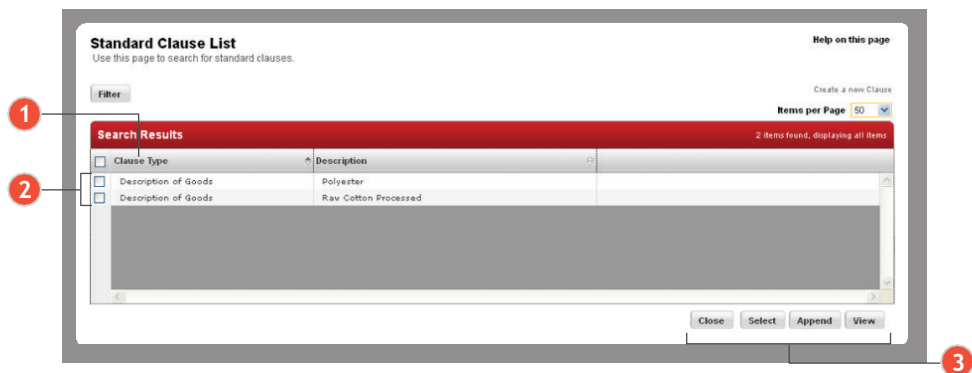
如果您的首选银行未在表中列出，请在屏幕上提供的通知银行名称和地址栏中输入您的名称和地址。

请注意，不允许在库中添加您自己的银行列表。

4. 2. 4

标准子句列表

标准子句列表 (Standard Clause List) 存储申请中将来使用的子句。



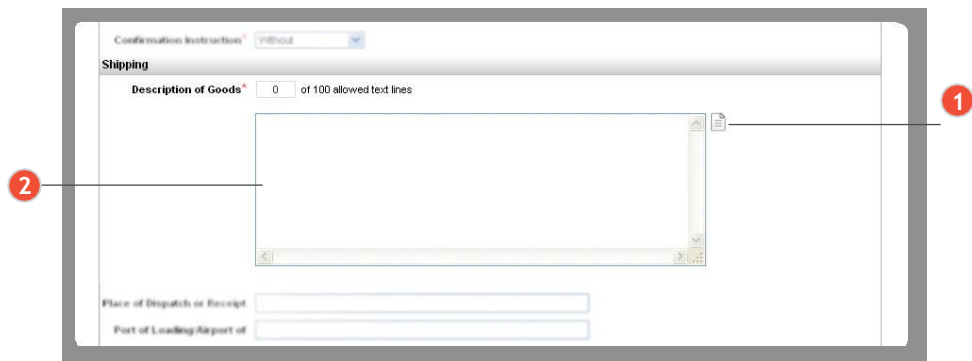
1 子句按类型分类


2 可以通过点击  查阅这些子句

3 选择相关子句并 **Select** (选择) , **Append** (附加) 或 **View** (查看)

4. 2. 5

用于装运、说明及添加新的内部注释部分的标准子句




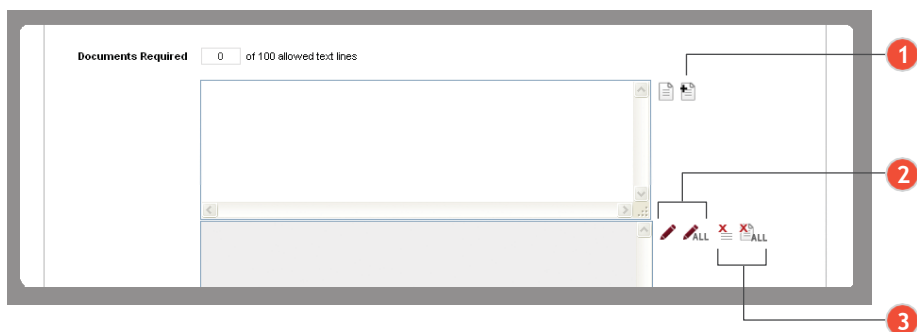
1 点击  从标准子句列表选择一个或多个要复制到文本框中的标准子句






2 若要编辑子句，只需直接在文本框中编辑文本即可

4. 2. 6

用于文件部分的标准子句

若要查看标准子句列表，请点击 ，列表显示在单独的弹窗中。

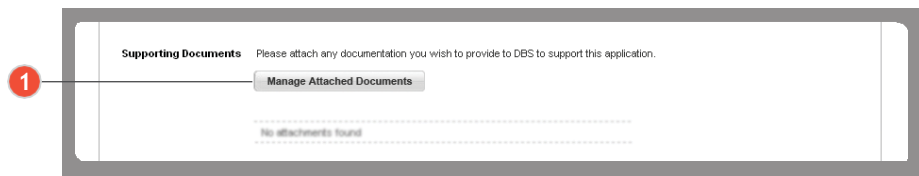


- 1 点击 **Select**（选择），可将该子句复制到申请表单的文本框1中，稍后点击  可将该子句附加（Append）到申请中已有的任何子句中。这些子句将被转移到文本框2中
- 2 若要编辑已附加的子句，点击 ，可编辑最后附加的子句，或者点击  编辑文本框2中的所有子句
- 3 要清除文本框2中附加的最后一个子句，可点击 ；要清除所有子句，点击 

4.3

管理附件

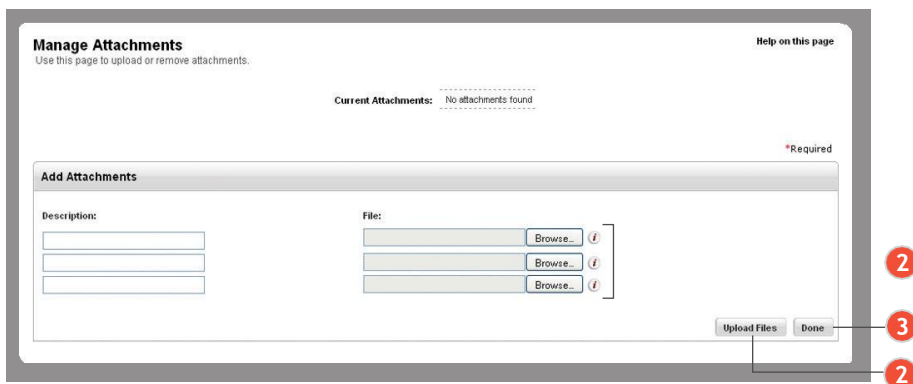
目前，DBS IDEAL™ 3.0允许将文件直接附于在线申请。



1 点击 **Manage Attached Documents** (管理所附文件)



会弹出一个窗口，您可以在其中找到要附加的文件。



2 点击 **Browse** (浏览)，选择您想要附加的档案，然后点击“Upload Files” (上传档案)。

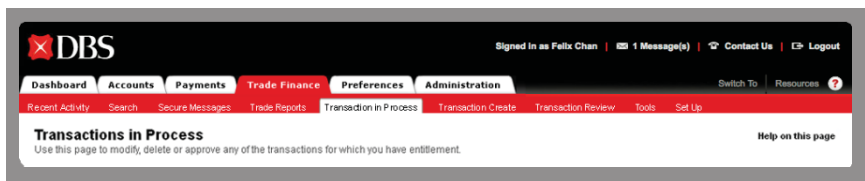
3 选择您想要附加的档案后，点击 **Done** (完成) 该档案就可附于申请表。

5 如何管理您的贸易报告

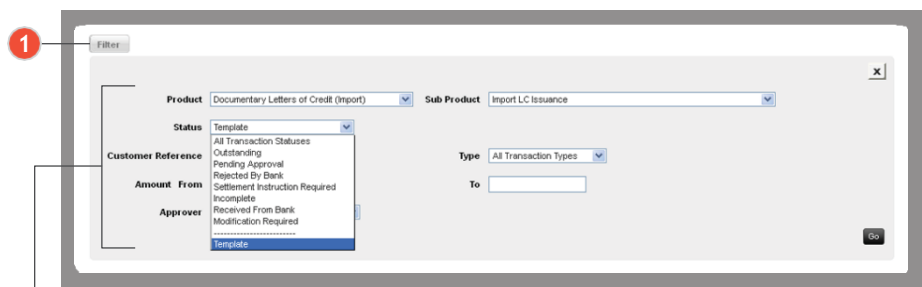
5.1

交易进行中

贸易财务 >> 交易进行中



交易进行中（Transaction In Process）页面可让您根据交易“产品”，“子产品”，“交易类型”，“客户参考”和交易金额范围进行交易筛选。



字段	描述
交易状态	不完整、等待审批、排队等待传输、发送、送达、银行已处理、需要修改、被银行拒收、取消、要求结算指示、已接受、修改、完成、发出或文件已收到。
交易类型	交易变更、交易发起、提交或结算。
客户参考	如果您知道具体的客户参考信息，请输入。
金额范围	键入交易金额范围。例如1000至10000。有关各种状态的说明，请参阅术语表。

- 1 点击 **Filter**（筛选），显示筛选菜单
- 2 若要退出筛选菜单，请点击 **X**
- 3 点击 **Go**（开始）可在搜索结果框内显示所有相关交易



Transactions in Process Help on this page

Use this page to modify, delete or approve any of the transactions for which you have entitlement.

Filter

Rems per Page 50 First 1 2 3 4 5 6 7 8 9 10 Last

Search Results 310 Items found, displaying 1 to 50

Transaction Type	Product/Sub Product	Status	Application
Banker's Guarantee-Banker's Guarantee Issuance (8) Rems shown			
<input type="checkbox"/> Transaction Origination	Banker's Guarantee-Banker's Guarantee Issuance	Incomplete	12-Oct
<input type="checkbox"/> Transaction Origination	Banker's Guarantee-Banker's Guarantee Issuance	Incomplete	28-Feb
<input type="checkbox"/> Transaction Origination	Banker's Guarantee-Banker's Guarantee Issuance	Modification Required	28-Feb
<input type="checkbox"/> Transaction Origination	Banker's Guarantee-Banker's Guarantee Issuance	Incomplete	28-Feb
<input type="checkbox"/> Transaction Origination	Banker's Guarantee-Banker's Guarantee Issuance	Modification Required	06-Feb
<input type="checkbox"/> Transaction Origination	Banker's Guarantee-Banker's Guarantee Issuance	Incomplete	15-Feb
<input type="checkbox"/> Transaction Origination	Banker's Guarantee-Banker's Guarantee Issuance	Incomplete	15-Feb
<input type="checkbox"/> Transaction Origination	Banker's Guarantee-Banker's Guarantee Issuance	Incomplete	06-Mar
Documentary Letter of Credit-Bill Receivable Purchase/Trust Receipt (LC) (4) Rems shown			
<input type="checkbox"/> Settlement	Documentary Letter of Credit-Bill Receivable Purchase/Trust Receipt (LC)	Modification Required	28-Nov
<input type="checkbox"/> Settlement	Documentary Letter of Credit-Bill Receivable Purchase/Trust Receipt (LC)	Pending Approval	28-Nov
<input type="checkbox"/> Settlement	Documentary Letter of Credit-Bill Receivable Purchase/Trust Receipt (LC)	Received From Bank	30-Nov
<input type="checkbox"/> Settlement	Documentary Letter of Credit-Bill Receivable Purchase/Trust Receipt (LC)	Received From Bank	30-Nov

Delete Reject Save as Template View Approve Offline Approve Offline Print Select

5. 1. 1 快速选择交易

Transactions in Process Help on this page

Use this page to modify, delete or approve any of the transactions for which you have entitlement.

Filter

Rems per Page 50 First 1 2 3 4 5 6 7 8 9 10 Last

Search Results 123 Items found, displaying 1 to 50

Transaction Type	Status	Customer Reference- Amd. Seq.	Bank Reference	Transaction Amount	Application
Documentary Letter of Credit-Import LC Issuance (5) Rems shown					
<input type="checkbox"/> Transaction Origination				HKD 200.00	2
<input type="checkbox"/> Transaction Origination				HKD 300.00	2
<input type="checkbox"/> Transaction Origination				USD 20,111.00	2
<input type="checkbox"/> Transaction Origination				BWP 123,123.00	2
<input type="checkbox"/> Transaction Origination				MYR 122,312.00	2
<input type="checkbox"/> Transaction Origination				AUD 45,646.00	2
<input type="checkbox"/> Transaction Origination				ARS 54,322.00	2
<input type="checkbox"/> Transaction Origination				AUD 234,234.00	2
<input type="checkbox"/> Transaction Origination				BDT 123,457.00	2
<input type="checkbox"/> Transaction Origination				HKD 46,547.00	2
<input type="checkbox"/> Transaction Origination				USD 56,545.00	2
<input type="checkbox"/> Transaction Origination				CHF 533,223.00	2
<input type="checkbox"/> Transaction Origination				TWD 23,342	2

Transaction Type: Transaction Origination

Status: Pending Approval

Customer Reference- Amd. Seq.: HK001049LC

Transaction Amount : HKD 200.00

Application Date: 27-May-2011

Product/Sub Product: Documentary Letter of Credit-Import LC Issuance

Last Activity: 27-Jul-2011 10:54:09

Expiry / Maturity Date: 31-Aug-2011

Last User: HK100A01

Beneficiary / Counter Party: Bene 001

Delete Reject Save as Template View Approve Offline Approve Offline Print Select

1 将鼠标移到交易类型列上，可查看交易的关键细节。

2 要选择所需的交易，请相应地点击复选框

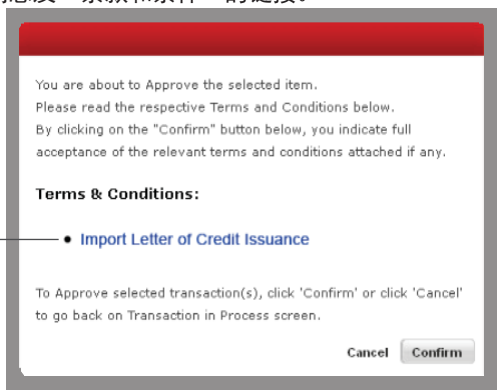
3 点击必要的操作按钮继续进行

5.2

批准交易

1. 依照“5.1.1快速选择交易”中的第1步和第2步进行。
2. 选择相关的交易并点击 **Approve**（批准）。

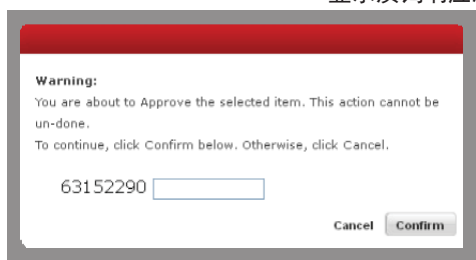
屏幕上显示一条确认消息及“条款和条件”的链接。



1 点击蓝色超链接可查看条款和条件

2 点击 **Confirm**（确认）批准交易。

显示质询响应屏幕。



在任何时候，如果您不希望批准交易，点击“Cancel”（取消），可返回到以前的屏幕。

3 输入您的保安编码器生成的响应代码并点击 **Confirm**（确认）可确认交易批准

显示一条操作成功的消息

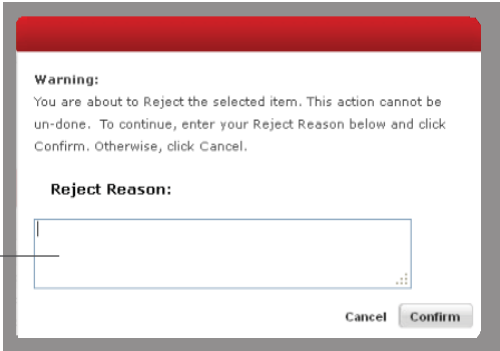


5.3

拒绝交易

1. 依照“5.1.1快速选择交易”中的第1步和第2步进行。
2. 选择相关的交易并点击 **Reject**（拒绝）。

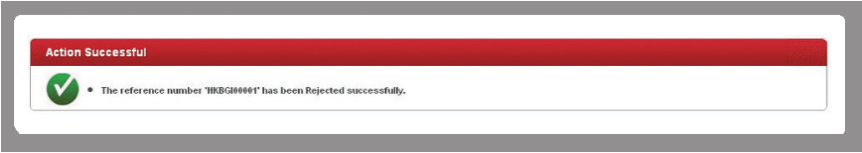
显示一条警告消息。



The image shows a warning dialog box with a red header. The text inside reads: "Warning: You are about to Reject the selected item. This action cannot be un-done. To continue, enter your Reject Reason below and click Confirm. Otherwise, click Cancel." Below the text is a text input field labeled "Reject Reason:". At the bottom right of the dialog are "Cancel" and "Confirm" buttons. A red callout box on the right says: "在任何时候, 如果不希望拒绝交易, 则点击 'Cancel' (取消), 可返回到以前的屏幕." Two red circles with numbers 1 and 2 point to the input field and the Confirm button respectively.

- 1 要求您键入您拒绝的理由
- 2 点击 **Confirm**（确认）可确认拒绝交易。

显示一条操作成功的消息

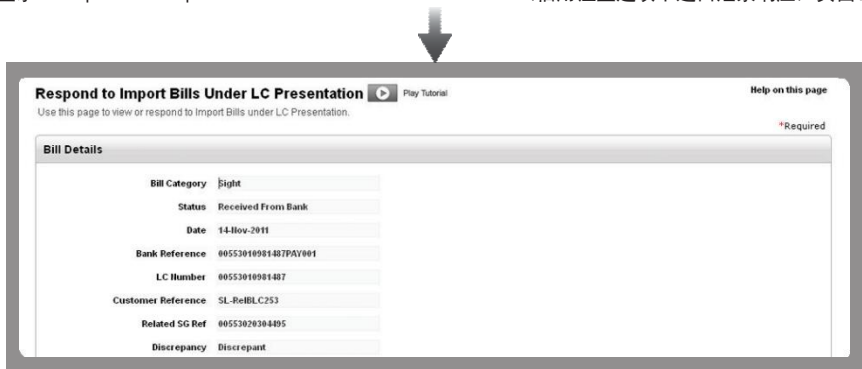


The image shows a message box with a red header that says "Action Successful". Below the header is a green checkmark icon followed by the text: "• The reference number 'HKBG00001' has been Rejected successfully."

5.4

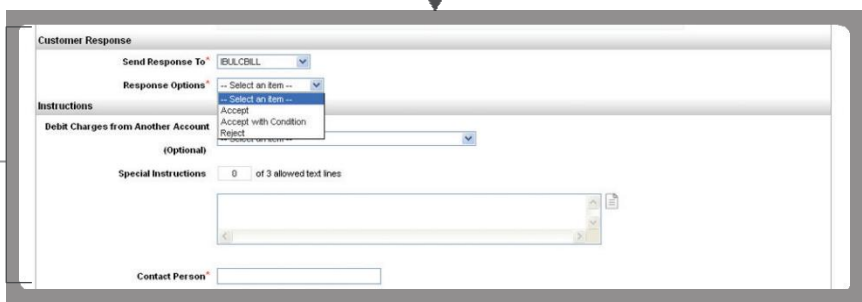
对不符票据的响应

1. 依照“5.1.1快速选择交易”中的第1步和第2步进行。
2. 选择状态为“从银行收到”的有关交易，然后点击 **Select**（选择）
显示“Respond to Import Bill Under LC Presentation”（信用证呈递项下进口汇票响应）页面。



The screenshot shows the 'Respond to Import Bills Under LC Presentation' page. At the top, there is a title bar with a play button and 'Play Tutorial' text, and a 'Help on this page' link. Below the title bar, there is a subtitle 'Use this page to view or respond to Import Bills under LC Presentation.' and a '*Required' indicator. The main content area is titled 'Bill Details' and contains a table of information:

Bill Category	Flight
Status	Received From Bank
Date	14-Nov-2011
Bank Reference	00553049581407PAY001
LC Number	00553049581407
Customer Reference	SL-RelBLC253
Related SG Ref	00553026304495
Discrepancy	Discrepant



The screenshot shows the 'Customer Response' page. It has a 'Send Response To' dropdown menu set to 'IBULCBILL'. Below it is a 'Response Options' dropdown menu with a list of options: 'Select an Item...', 'Select an Item', 'Accept', 'Accept with Condition', and 'Reject'. A red circle '1' is next to the 'Customer Response' title. A red circle '2' is next to the 'Special Instructions' text area. A red circle '3' is next to the 'Response Options' dropdown menu.

- 1 向下滚动到“Customer Response”（客户响应）和“Instruction”（指示）部分
- 2 键入您的指示
- 3 您可以选择接受或拒绝不符的票据

关于如何使用利息预测计算器，请参阅第40页。

2 填写完成后，点击 **Submit** (提交)



显示警告消息。

如果您不希望继续，只需点击
“No”（不），即可返回到上一屏
页。

3 点击 **YES** (是)，提交交易。

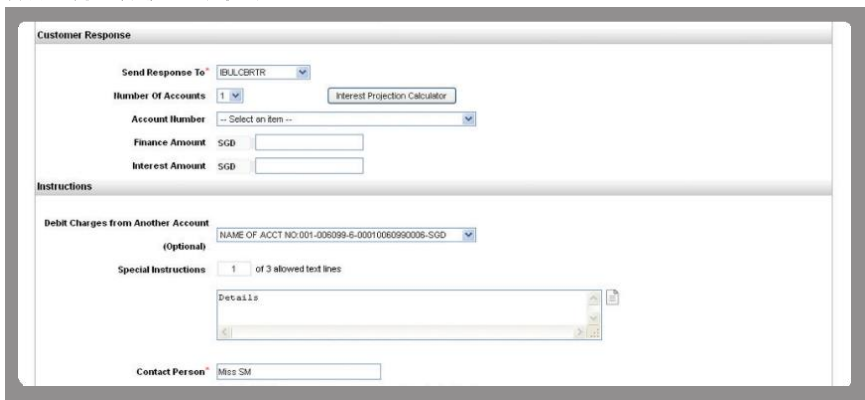


显示一条操作成功的消息

click here to View the application'. There is a green checkmark icon on the left."/>

5. 5. 2

使用预测计算器方便您的申请

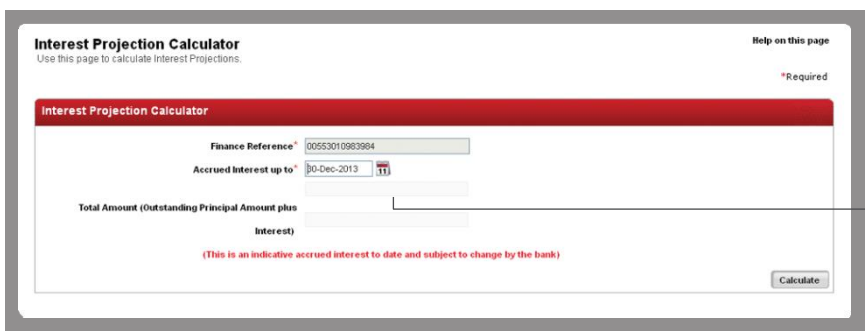


The screenshot shows a web form titled "Customer Response". It contains several input fields and a button. The "Send Response To" field is set to "IBULCBTR". The "Number Of Accounts" is set to "1". The "Interest Projection Calculator" button is highlighted. Below this, there are fields for "Account Number", "Finance Amount", and "Interest Amount", all with "SGD" as the currency. The "Instructions" section includes a dropdown for "Debit Charges from Another Account" (set to "NAME OF ACCT NO 001-008099-6-00010060960006-SGD"), a "Special Instructions" field (set to "1 of 3 allowed text lines"), and a "Contact Person" field (set to "Mes SM"). A red circle with the number "1" is positioned to the right of the "Interest Projection Calculator" button.

1 点击 **Interest Projection Calculator** (利息预测计算器)



弹出计算器窗口。



The screenshot shows the "Interest Projection Calculator" window. It has a title bar and a header "Interest Projection Calculator" with a subtitle "Use this page to calculate Interest Projections." and a "Help on this page" link. The form contains several fields: "Finance Reference" (0053010983984), "Accrued Interest up to" (30-Dec-2013), and "Total Amount (Outstanding Principal Amount plus Interest)". A red note below the form states: "(This is an indicative accrued interest to date and subject to change by the bank)". A "Calculate" button is at the bottom right. A red circle with the number "2" is to the right of the "Accrued Interest up to" field, and a red circle with the number "3" is to the right of the "Total Amount" field.

2 选择票据/财务的截止日期，然后点击 **Calculate** (计算)

3 将显示从当前日期到指定结束日期的利息金额

5.6

修改一项交易

1. 依照“5.1.1快速选择交易”中的第1步和第2步进行。
2. 选择相关交易。
3. 点击 **Select**（选择）继续。



交易申请出现，屏幕上将显示信息框，字段将灰显，您尚不能编辑申请。

Information

The selected item can be reviewed and approved below. To edit and save changes to this item, click the 'Edit' option below.

(Note: If changes are saved, all previous approvals will be ignored and the approval count will return to zero)

Edit

- 1 要编辑申请表单中的字段，请点击 **Edit**（编辑）后，灰色的字段变为可以编辑，如下所示



Details

Route Application To*

Send Via*

Expiry Date*

Expiry Place*

Currency*

Amount*

For Local LCs, amount is*

Base Currency Equivalent*

Tolerance

About Up To

Percent More

Percent Less

Available With* By*

Tenor Days-Phrase*

Internal Notes

New Internal Note of 10 allowed text lines

Add Note

Cancel Delete Save and Exit Submit

- 2 若要不保存更改而返回上一个屏幕，请点击 **Cancel**（取消）

要删除交易，请点击 **Delete**（删除）


如果您想要保存并退出，请点击 **Save and Exit**（保存并退出）

要提交交易以供授权人批准，请点击 **Submit**（提交）

如果交易正在等待批准，您可以拒绝或批准该交易。

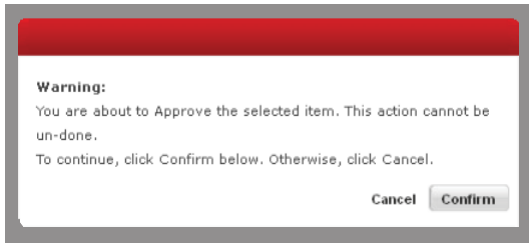
5.7

删除一项交易

1. 依照 “5. 1. 1快速选择交易” 中的第1步和第2步进行。
2. 选择相关的交易
3. 点击  (删除)



显示警告消息。

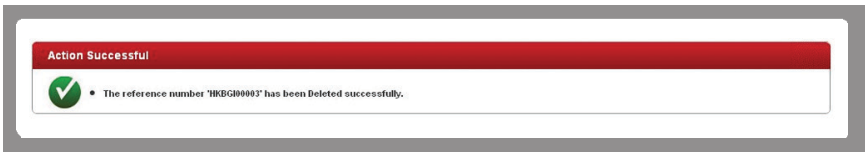


如果您不希望删除该交易，请点击“Cancel”（取消）。您又返回到上一屏幕。

1 点击  (确认) 可删除该交易



显示一条操作成功的消息



5.8

交易审查

交易审查功能的作用类似于审计日志，存储所有客户交易。

它是经由DBS IDEAL™3.0提交的所有交易性数据的存储库。它显示的是每项交易的当前详细信息和工作流历史记录。

贸易财务 >> 创建交易

Transaction Review
Use this page to review transactions.

Filter

Product: All Product Types | Sub Product: All Sub Product Types
Transaction Type: All Transaction Types | Customer Reference:
Last Activity: Last 10 Days | Status: All Transaction Statuses

Go

Items per Page: 50 | First | 1 | 2 | Last

Search Results 52 Items found, displaying 1 to 50

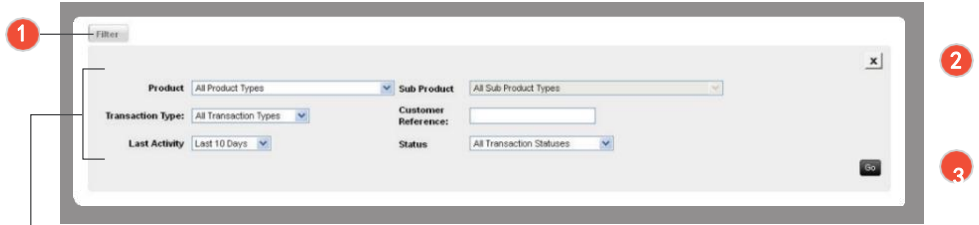
Transaction Type	Product/Sub Product	Status	Application
Banker's Guarantee-Banker's Guarantee Issuance (4) Items shown			
<input type="checkbox"/> Transaction Origination	Banker's Guarantee-Banker's Guarantee Issuance	Incomplete	28-Feb
<input type="checkbox"/> Transaction Origination	Banker's Guarantee-Banker's Guarantee Issuance	Modification Required	28-Feb

有关所有交易类型和状态的详细描述，请参阅术语表。

5.8.1

筛选交易

交易进行中 (Transaction In Process) 页面可让您根据交易“产品”，“子产品”，“交易类型”，“客户参考”和交易金额范围进行交易筛选。



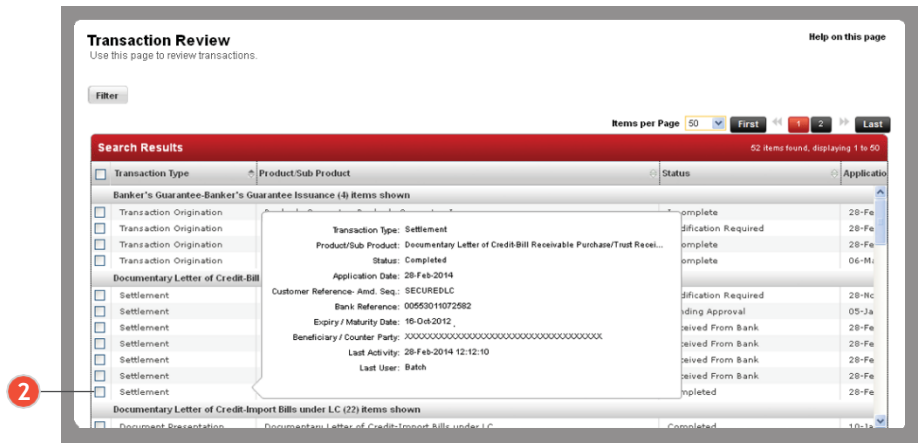
按**产品类型**和**子产品类型**筛选交易性数据，或从以下筛选条件中选择：

字段	描述
交易状态	不完整、等待审批、排队等待传输、发送、送达、银行已处理、需要修改、被银行拒收、取消、要求结算指示、已接受、修改、完成、发出或文件已收到。
交易类型	交易变更、交易发起、文件提交或结算。
客户参考	如果您知道具体的客户参考信息，请输入。
金额范围	键入交易金额范围。例如，1000美元至10000美元。有关各种状态的说明，请参阅术语表。

- 1 点击 **Filter**（筛选），显示菜单
- 2 若要退出筛选菜单，请点击 **X**
- 3 点击 **Go**（开始）搜索结果框内显示所有相关交易

5.8.2

快速选择交易

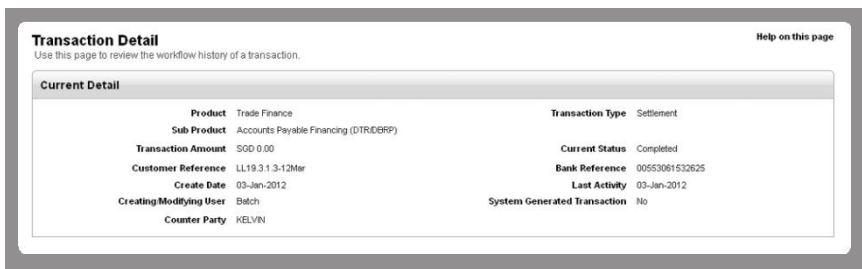


1 将鼠标移到交易类型列上，将显示交易的关键细节。

2 要选择所需的交易，请点击每项交易旁边的复选框

查看交易的当前详细信息

当前详细信息显示的是关键交易数据，如“Transaction Amount”（交易金额），“Status”（状态），“Bank Reference”（银行征信），“Create Date”（创建日期），“Last Activity”（最近活动）以及“Workflow History”（工作流历史记录）。





workflow history records provide a detailed view of transactions from creation to completion, including time and modifiers.

Workflow History			No items found
Status	For Company	Acting User	
Received From Bank	Customer Name of TDS_Cust_ID-129485	Batch-Messaging(New-Bills)	
Settlement Instruction Required	Customer Name of TDS_Cust_ID-129485	Batch-Messaging(New-Bills)	
Pending Approval	Customer Name of TDS_Cust_ID-129485	SG102A03@SG102HC	
Final Approval	Customer Name of TDS_Cust_ID-129485	(FA)SG102A03@SG102HC	
Sent	Customer Name of TDS_Cust_ID-129485	Batch-Messaging(Outbound)	
Arrived	Customer Name of TDS_Cust_ID-129485	Batch-Messaging(Inbound)	
Completed	Customer Name of TDS_Cust_ID-129485	Batch-Messaging(New-Bills)	

请注意，如果您想要查看当前详细信息，一次只能选择一项交易。

5.8.3

查阅当前详细信息

选择与相关交易关联的复选框，并点击“Detail”（详细信息）。或者，右键点击屏幕上的任何地方并点击“Detail”（详细信息）。

Transaction Detail

Use this page to review the workflow history of a transaction.

Current Detail		Transaction Type
Product	Documentary Letter of Credit	Transaction Amendment
Sub Product	Import LC Issuance	
Transaction Amount	SGD 0.00	Current Status Arrived
Customer Reference	alsn	Bank Reference 0002801145677
Amendment Sequence		Last Activity 06-Mar-2012
Create Date	01-Jul-2011	System Generated Transaction No
Creating/Modifying User	HK100M03	

Workflow History				No items found
Status	For Company	Acting User	On Date	
Incomplete	CUSTOMER_NAME OF CIN 7442115	HK100M02@HK100	01-Jul-2011 10:01	
Pending Approval	CUSTOMER_NAME OF CIN 7442115	HK100M02@HK100	01-Jul-2011 10:01	
Pending Approval	CUSTOMER_NAME OF CIN 7442115	HK100M03@HK100	30-Nov-2011 21:11	
Final Approval	CUSTOMER_NAME OF CIN 7442115	HK100M03@HK100	03-Jan-2012 15:11	

Cancel

1 点击 Cancel（取消）返回到上一菜单

1

5.9

查看交易申请打印报告

申请打印报告 (Application Print Report) 可让您查看申请的副本, 而不考虑当前的交易状态。可以打印该申请或以PDF格式将其直接保存到您的桌面上。

您可以选择多个交易并同时打印所有申请, 或者保存一系列满足指定条件的申请。

查阅交易申请打印报告

选择相关的交易并点击 [View](#) (查看) 或者, 右键点击屏幕上的任何地方并点击 [View](#) (查看)

申请打印报告将以PDF格式显示在单独的窗口中, 如下所示。

Import Letter of Credit Issuance

Parties	
LC Type : Normal	Company Tax Number: 1234567890
Your Reference: WST1209-01	Credit Liability: 0003900810000
LC Reference: ADL00000000005	Import License Number: 0987654321
Applicant:	Beneficiary:
XYZ Holdings	Westive Furnishings
11 Gul Circle	No. 9 Gongye Road, Paisha Industrial
Singapore 123456	Zone, Longjiang, Shunde District,
Singapore	Foshan, Guangdong, China
Advising Bank:	
Industrial Bank of China Ltd	
No. 23 - 76 Yang Ching Ave	
Shanxi District, Foshan 5678909	
China	

Details	
Send via: SWIFT/Telex	Available by: By Payment
Expiry Date: DD-MMM-YYYY	Available With: Issuing Bank
Expiry Country: Singapore	Credit transferable: Conditional
Amount: SGD 100,000,000.00 (with GST)	Confirmation instructions: Confirm
Base Currency Equivalent: USD 101000000	Confirmation Charges For: Beneficiary
Tolerance: +0 / -0 %	Transferable Conditions:
Payment Terms: Usance	lorem ipsum onsecturei liu huinsmfosakdvfn
Tenor: 90 days After B/L Date	kk klasdfk vbweifj sjj sfcockme kisdftwo

Shipping	
Place of Dispatch or Receipt: Uzbekistan	Insurance: Applicant to Provide
City/Place of Loading: Guangdong	Insurance Policy Number: 12345678903456
Place of Destination or Delivery: Singapore	Insurer Name: Lloyds Insurance LLC
City/Place of Unloading: Port of Uzbekistan	32 Jalan Besar
Partial Shipments: Allowed	Singapore 234567
Transshipment: Allowed Upon Condition	Insurer Notification: Applicant To Notify Insurer by fax
Shipment Schedule:	
Latest Shipment 01-JAN-1993	
Goods Description: 1. The quick brown fox jumped over the lazy dog and ate a cow and flew over the Moon and ate peppers. Tomatoes and corn grew in the fields where rainbows	

报告: 进口信用证的签发

术语表

术语	定义
交易修改	您改变交易条款的时间。
交易发起	创建新交易的时间。
文件呈递	您有文件需要向星展银行提交交付、融资或托收的时间。
结算	需要支付或结算指示的交易。
不完整	交易申请尚未完成或尚未提交的状态。
等待批准	交易提交后需要其他用户批准的状态。获得批准后，这种状态将变为“Queued for Transmission”（排队等待传输）。
排队等待传输	交易已提交，停在DBS IDEAL™ 3.0中，排队等待发送到后台办公室系统的状态。
送达	交易已被后台办公室系统接收并等待银行处理的状态。
已由银行处理	交易已经被我们的交易运营团队处理并放还给您的状态。
需要修改	如果收到的交易申请被认为有差异，或者被进行批准用户拒绝，则状态被设置为 需要修改 。您可以从“Transactions in Process”（在进行的交易）模块中选择该交易申请并对其进行修改。
被银行拒绝	如果交易运营部（Trade Operations）拒绝后端系统中的交易，并要求客户在重新提交之前在DBS IDEAL™ 3.0中进行修改，则交易状态设置为 被银行拒绝 。
被取消	应您的请求，交易运营部可以取消后端系统中的交易，交易状态设置为 被取消 。
接受	当交易运营部应您的请求接受票据时，状态设置为 接受 。
已修正	应您的请求，交易运营部可以修正后端系统中的交易。一旦完成，状态将被设置为 已修正 。
当前详细信息	如果您点击“Select”（选择），您将进入所选交易的当前详细信息，在那里您可以查看关键的交易数据，如交易金额、状态、银行征信、创建日期、上次活动和工作流历史记录。
完成	已完成交易的状态。
已签发	一旦交易运营部收到并处理了申请，则可将交易状态设置为 已签发 。例如，申请进口信用证时，如果签发了该进口信用证，则状态将转换为已签发。

术语	定义
文件收到	当文件发送到银行并被交易运营部查看时，则状态将设置为 文件收到 。
工作流历史记录	一项交易从创建到完成的详细工作流程历史，包括何时由谁进行修改。
申请打印报告	点击“View”（查看）您可查看所申请的副本，无论当前的交易状态如何。可以打印该申请或以PDF格式将其直接保存到您的桌面。

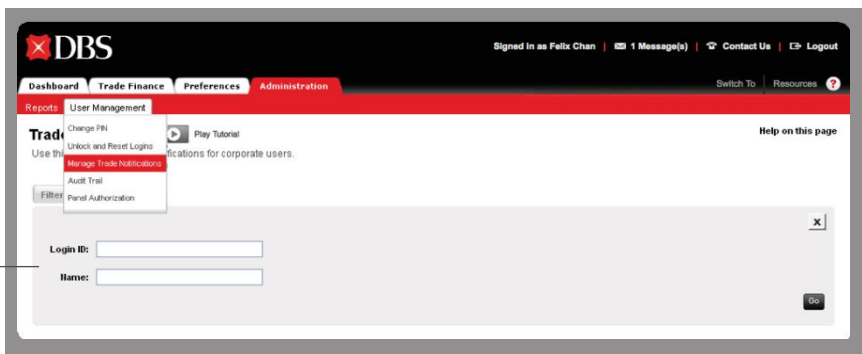
6 如何使用贸易通知

贸易通知 (Trade Notifications) 允许用户设置其想要接收通知的事件。您可以根据特定标准, 例如 “Amount” (金额)、 “Expiry” (期满)、 “Maturity” (到期)、 “Acceptance” (接受)、 “Processing” (处理) 等选择接收交易通知。

6.1

查阅贸易通知

管理 >> 用户管理 >> 管理贸易通知



1 搜索并选择用户的登录ID/名称, 以设置其通知

6.2

查看贸易通知

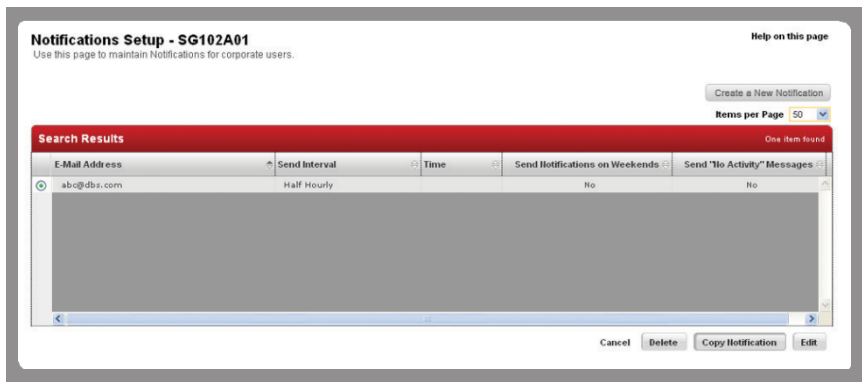


1 从搜索列表中, 选择您想要查看其通知的用户名

2 点击 **Notifications** (通知), 可加载详细信息

6.3

创建贸易通知



- 1 从搜索列表中，选择您想要创建的通知并点击 **Create a New Notification** (创建新通知)



- 2 选择您想要接收通知的通信模式

有关通知名单的详情，请参阅附录。

The screenshot shows a web form titled "SMS Options" with three main sections: "SMS Options", "FAX Options", and "Notification Options".

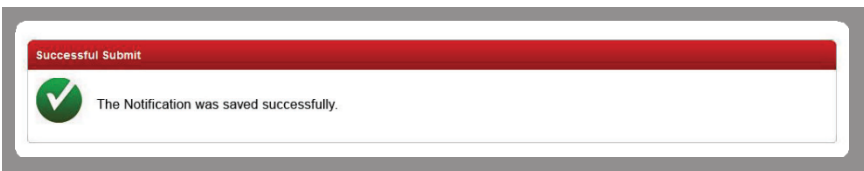
- Section 3:** "SMS Options" contains a "Mobile Number*" field with a sub-label "Country Code - Area Code - Number" and a corresponding input box.
- Section 4:** "FAX Options" contains a "Fax Number*" field with a sub-label "Country Code - Area Code - Number" and a corresponding input box.
- Section 5:** "Notification Options" contains a list of notification types, each with a checkbox and a "[+]" button. The items are:
 - Entitled to All Limit Setting (SGD)
 - Export Bill under Collection
 - Documentary Letter of Credit (Export)
 - Import Bill under Collection
 - Documentary Letter of Credit (Import)
 - Secure Mail
 - Standby Letter of Credit
 - Bankers Guarantee
 - Transfer Letter of Credit
 - Shipping Guarantee / Air Waybill
 - Endorsement
 - Trade Finance

At the bottom right of the form, there are "Cancel" and "Save" buttons. A note at the bottom center reads: "* Please refer to subproduct limit setting".

如需了解更多详情，请点击[+]按钮，选择“Acceptance Received”（已收到承兑）“New LC Advised”（通知新的信用证）、“Bill Overdue”（票据逾期）等选项。在限额设置栏中输入最低金额可设置每笔交易的具体限额。

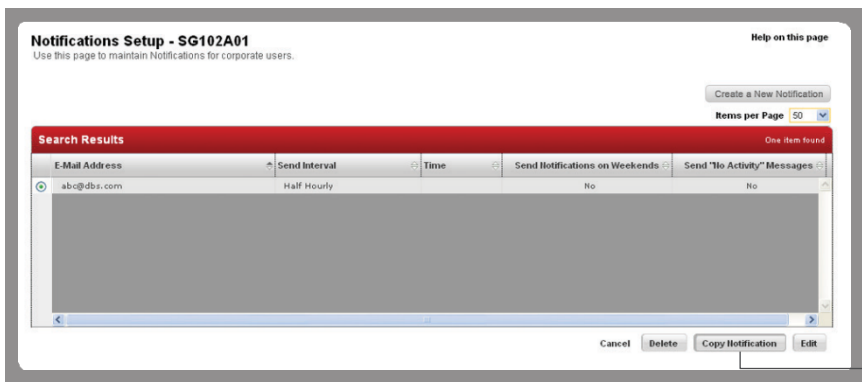
- 3 填写相关细节
- 4 选择您想要接收通知的产品
- 5 点击 （保存）继续

保存新通知并显示“Action Successful”（操作成功）消息。



6.4

复制通知

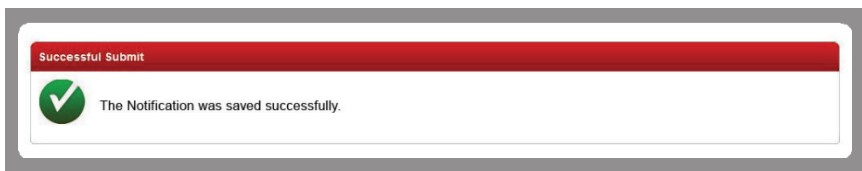


1 从搜索列表中，选择您想要创建的通知，后点击 **Copy Notification** （复制通知）

您可编辑该通知中的某些设置，并将其保存为单独的通知。

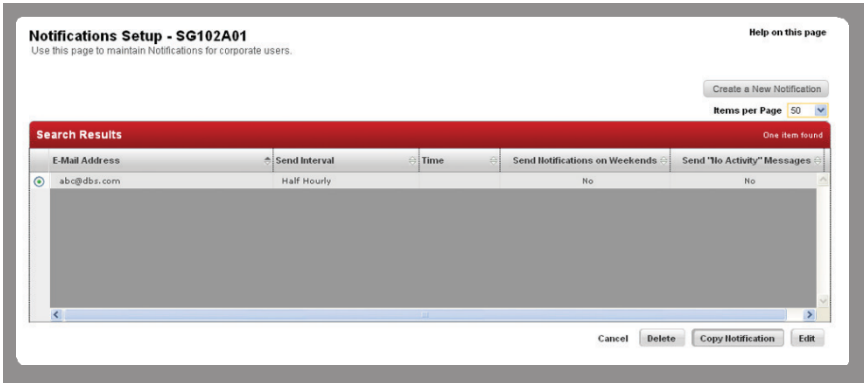


保存新通知并显示“Action Successful”（操作成功）消息。

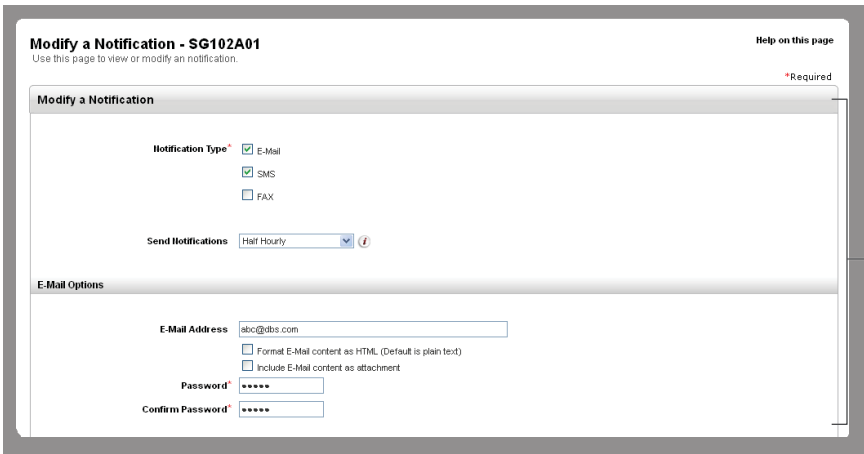


6.5

编辑通知



- 1 从搜索列表中，选择您想要编辑的通知并点击 **Edit**（编辑）



- 2 显示一个具有可编辑字段的表格。进行您需要的修改



Accounts Payable Financing (OTR/ERP)

- Application Processed By Bank
- Repayment of Financing
- Overdue
- Pre Maturity Advice
- Extension Processed By Bank
- Application Created
- Application Modification Required
- Application Approved
- Application Final Approval (Deliver To Bank)
- Application Rejected By Bank
- Application Cancelled At Bank
- Application Arrived At Bank

CMA Loans

- Application Processed By Bank
- Repayment of Financing
- Overdue
- Pre Maturity Advice
- Extension Processed By Bank

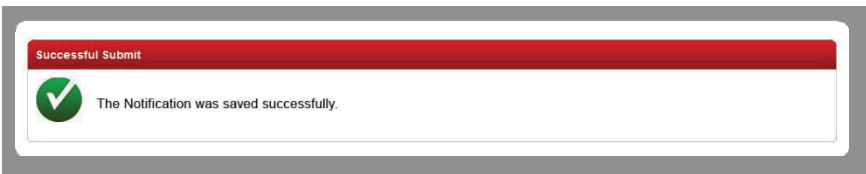
* Please refer to subproduct limit setting

Cancel Delete Save

3 点击 Save (保存) 继续



保存新通知并显示“Action Successful”（操作成功）消息。



6.6

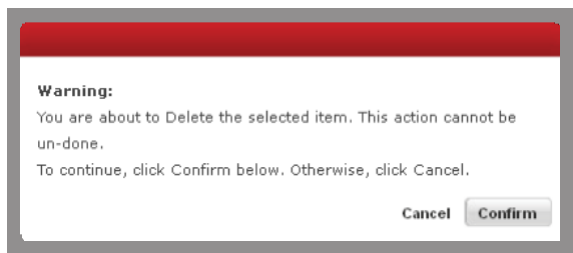
删除通知



1 从搜索列表中，选择您想要删除的通知并点击 **Delete**（删除）



显示一条警告消息显示。



2 点击 **Confirm**（确认）



通知被删除并显示“Action Successful”（操作成功）消息。



7.1

网上速递服务追踪

使用我们的速递服务追踪可方便地追踪您的文件。

Transaction Details
Use this page to view the Transaction and Transaction level details. Help on this page

*Required

Initiated Transaction(s)

Transaction(s) [Transaction Latest Details](#)

Transaction Detail and Balance

Product Documentary Letters of Credit (Export)
Sub Product Export Bill under LC
Courier Number [DHL-8250274701](#) 1
Status Outstanding
Customer Reference 106/2013
Bank Reference 00553152209866AMD001
LC Number 0046313M0000010

1 从“Transaction Search”（交易搜索）中，选择并查看您想要跟踪的交易的交易细节。点击速递号码追踪速递服务



Times given are local to the service area in which the shipment checkpoint is recorded

Airwaybill Number	Origin Service Area	Destination Service Area	Status
8250274701	Singapore - Singapore	Western India Regional Area - India	Signed for by: STAMP SAMITA Shipment delivered April 04, 2013 16:15 ✓

8250274701 - Detailed Report

Date	Time	Location Service Area	Checkpoint Details
April 02, 2013	21:42	Singapore - Singapore	Shipment picked up
April 02, 2013	22:23	Singapore - Singapore	Processed at Singapore - Singapore
April 03, 2013	00:02	Singapore - Singapore	Processed at Singapore - Singapore
April 03, 2013	00:02	Singapore - Singapore	Departed from DHL facility in Singapore - Singapore
April 03, 2013	00:22	Singapore - Singapore	Arrived at DHL facility in Singapore - Singapore
April 03, 2013	02:02	Singapore - Singapore	Processed at Singapore - Singapore
April 03, 2013	06:53	Singapore - Singapore	Processed at Singapore - Singapore
April 03, 2013	07:28	Singapore - Singapore	Departed from DHL facility in Singapore - Singapore
April 03, 2013	10:24	Bangalore - India	Arrived at DHL facility in Bangalore - India
April 03, 2013	16:52	Bangalore - India	Processed at Bangalore - India
April 03, 2013	17:12	Bangalore - India	Processed at Bangalore - India
April 03, 2013	17:12	Bangalore - India	Departed from DHL facility in Bangalore - India
April 03, 2013	20:43	Bangalore - India	Arrived at DHL facility in Bangalore - India
April 04, 2013	01:46	Bangalore - India	Departed from DHL facility in Bangalore - India
April 04, 2013	05:32	Western India Regional Area - India	Arrived at DHL facility in Western India Regional Area - India
April 04, 2013	06:21	Western India Regional Area - India	Departed from DHL facility in Western India Regional Area - India
April 04, 2013	10:16	Western India Regional Area - India	Arrived at DHL facility
April 04, 2013	11:10	Western India Regional Area - India	With delivery courier
April 04, 2013	15:15	Western India Regional Area - India	Shipment delivered

速递服务提供商的网站会在一个单独的窗口中打开，您可查看相应的发货细节。

7.2

贸易申请模板

可创建模板以便在将来重复的交易申请和交易中使用。

7.2.1

创建模板

贸易财务 > 创建交易

Create Transaction Help on this page
Use this screen to create Transaction, Amendment or Template. *Required

Product* Documentary Letters of Credit (Import)]
Sub Product* Import LC Issuance]

Create Amendment
 Create Template

Continue

1 从下拉列表中选择“Product”（产品）和“Sub Product”（子产品）

2 选择“Create Template”（创建模板）

3 点击 **Continue** 继续

Create Template Play Tutorial Help on this page
Use this page to Create Template screen. *Required

Product Documentary Letters of Credit (Import)
Sub Product Import LC Issuance

Template Name* LC001
Route Application To DLCISS
Pre-Load from Template []

Cancel **Continue**

4 输入“模板名称”

5 点击 **Continue** 继续

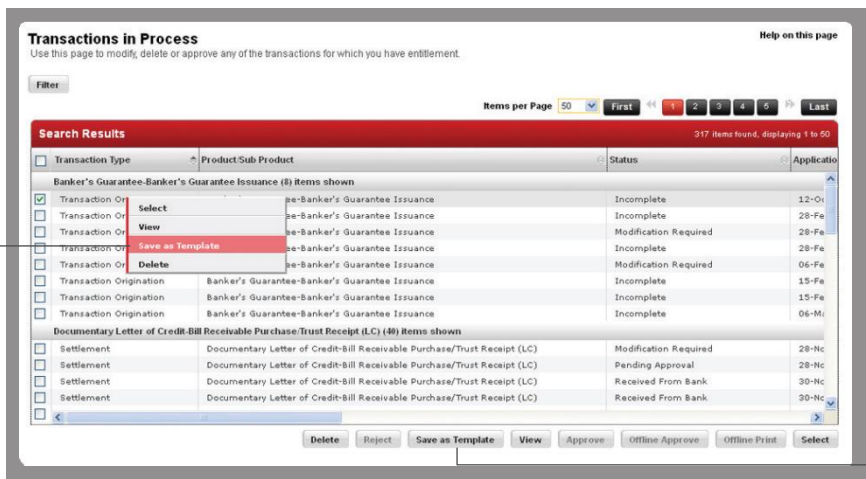
模板创建成功后，将显示一条“Action Successful”（操作成功）的消息。

Action Successful

- LC001 Created successfully.

7.2.2

将交易保存为模板



1 在选定的交易表单上，点击

Save as Template

2 或者，右键点击并选择

Save as Template

显示一个确认屏幕。



3 输入“模板名称”

4 点击 **Confirm**（确认）继续

模板保存成功后，将显示一条“Action Successful”（操作成功）的消息。

Action Successful



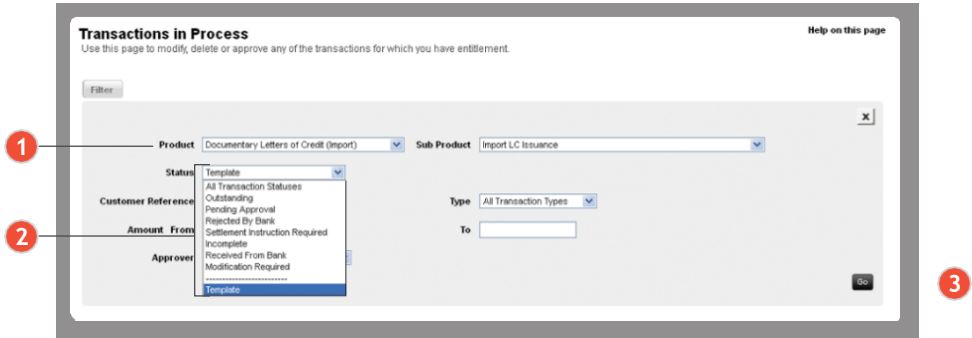
• The templatesaved template was created successfully.


7.2.3

更新模板

您可编辑保存的模板上详细信息。

贸易财务 > 交易进行中



- 1 从下拉列表中选择“Product”（产品）和“Sub Product”（子产
- 2 品）从“Status”（状态）下拉列表中选择“Template”（模板）
- 3 点击  （开始）继续



- 4 在搜索结果中点击右键，选择您想要编辑的模板

7.2.4

从模板预加载

从现有模板预加载带有详细信息的新申请字段。

Create Transaction Origination [Play Tutorial](#) Help on this page

Use this page to create Transaction Origination screen.

Product Documentary Letters of Credit (import)

Sub Product Import LC Issuance

Customer Reference

Route Application To Import LC Issuance Routing

Pre-Load from Template 🔍

Copy from Application 🔍

Cancel Continue

1 在交易创建中选择您的“Product”（产品）和“Sub Product”（子产品）后，点击“Pre-Load from Template”（从模板预加载）旁边的“Look up Icon”（查找图标）。

Template List Help on this page

Use this page to search for templates to pre-populate a new application.

Items per Page 50

Search Results 14 items found, displaying all items

Customer Reference	Counter Party
<input type="radio"/> A	
<input type="radio"/> aaa	
<input type="radio"/> ABC Test	
<input type="radio"/> frances wooco	
<input type="radio"/> green	
<input type="radio"/> newTemplates	
<input type="radio"/> RATemplateName	
<input type="radio"/> test ak	Jane
<input type="radio"/> testi	
<input type="radio"/> TestingSaveAs	
<input type="radio"/> test test test	
<input type="radio"/> WP Test	

Close Select

2 模板列表将在一个单独的弹出窗口中打开。检查相关模板并点击（选择）

Modify Import LC Issuance Application Help on this page

Use this page to view or modify Import LC Issuance Application.

Action Successful *Required

- *TestingILC' created successfully.

Parties

Application Status	Incomplete
Customer Reference	TestingILC
Bank Reference	
CL Account Number	1651278

1. Parties
2. Details
3. Shipping
4. Documents
5. Instructions
6. Internal Notes

3 您的新申请将填写所选模板的详细信息。

7.2.5

复制申请表格

使用前一个申请的详细信息填写新的申请字段。

Create Transaction Origination Play Tutorial Help on this page

Use this page to create Transaction Origination screen.

Product Documentary Letters of Credit (Import)

Sub Product Import LC Issuance

Customer Reference*

Route Application To* Import LC Issuance Routing

Pre-Load from Template 🔍

Copy from Application 🔍

Cancel Continue

1 在“Transaction Create”（创建交易）中选择“Product”（产品）和“Sub Product”（子产品）后，点击“Copy from Application”（从申请中复制）旁边的查找图标。

Copy From Application List Help on this page

Use this page to search for an existing application to pre-populate a new application.

Filter

Items per Page 50 First 1 2 3 4 5 Last

Search Results 640 items found, displaying 1 to 60

Customer Reference	Bank Reference	Counter Party
1295 003	00028015197946	ANUJDETEMP
1295 004	00028015197955	ANUJDETEMP
1295 009	00028015197982	ANUJDETEMP
141		
2.2.2.5LCI	00028010391237	Leyah Name
2.2.2-T	00028011145653	
2002		ANUJDETEMP
2003		ANUJDETEMP
231313213		

Close Select

2 “Copy from Application”（从申请中复制）将在单独的弹出窗口中打开，选择相关申请并点击 **Select**（选择）

Modify Import LC Issuance Application Help on this page

Use this page to view or modify Import LC Issuance Application.

Action Successful Required

TestingILC Created successfully.

1. Parties

2. Details

3. Shipping

4. Documents

Parties

Application Status Incomplete

Customer Reference TestingILC

Bank Reference

3 您的新申请中将填写来自所选申请的详细信息。

7.3

贸易通知列表

以下是您可以管理的贸易通知列表

管理 » 用户管理 » 管理贸易通知

Export Bill under Collection <input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Export Bill under Collection	<input type="checkbox"/>
<input checked="" type="checkbox"/> Application Processed By Bank	<input type="checkbox"/>
<input checked="" type="checkbox"/> Acceptance Received	<input type="checkbox"/>
<input checked="" type="checkbox"/> Pre Maturity Advice	<input type="checkbox"/>
<input checked="" type="checkbox"/> Payment Received	<input type="checkbox"/>
<input checked="" type="checkbox"/> Amendment Processed By Bank	<input type="checkbox"/>
<input checked="" type="checkbox"/> Application Created	<input type="checkbox"/>
<input checked="" type="checkbox"/> Application Modification Required	<input type="checkbox"/>
<input checked="" type="checkbox"/> Application Approved	<input type="checkbox"/>
<input checked="" type="checkbox"/> Application Final Approval (Deliver To Bank)	<input type="checkbox"/>
<input checked="" type="checkbox"/> Application Rejected By Bank	<input type="checkbox"/>
<input checked="" type="checkbox"/> Application Cancelled At Bank	<input type="checkbox"/>
<input checked="" type="checkbox"/> Application Arrived At Bank	<input type="checkbox"/>
<input checked="" type="checkbox"/> Export Bill Under Collection Discounting	<input type="checkbox"/>
<input checked="" type="checkbox"/> Bill Discounted	<input type="checkbox"/>
<input checked="" type="checkbox"/> Repayment of Bill Discounted	<input type="checkbox"/>
<input checked="" type="checkbox"/> Bill Discounted Overdue (Exclude without recourse discounting)	<input type="checkbox"/>
Import Bill under Collection <input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Import Bill under Collection	<input type="checkbox"/>
<input checked="" type="checkbox"/> New Bill Received	<input type="checkbox"/>
<input checked="" type="checkbox"/> Acceptance of Bill	<input type="checkbox"/>
<input checked="" type="checkbox"/> Amendment Received	<input type="checkbox"/>
<input checked="" type="checkbox"/> Payment of Bill	<input type="checkbox"/>
<input checked="" type="checkbox"/> Bill Overdue	<input type="checkbox"/>
<input checked="" type="checkbox"/> Pre Maturity Advice	<input type="checkbox"/>
<input checked="" type="checkbox"/> Payment Instructions Created	<input type="checkbox"/>
<input checked="" type="checkbox"/> Payment Instructions Modification Required	<input type="checkbox"/>
<input checked="" type="checkbox"/> Payment Instructions Approved	<input type="checkbox"/>
<input checked="" type="checkbox"/> Payment Instructions Final Approval (Deliver To Bank)	<input type="checkbox"/>
<input checked="" type="checkbox"/> Payment Instructions Arrived At Bank	<input type="checkbox"/>
<input checked="" type="checkbox"/> Bill Receivable Purchase/Trust Receipt (Non LC)	<input type="checkbox"/>
<input checked="" type="checkbox"/> Financing Request Processed	<input type="checkbox"/>
<input checked="" type="checkbox"/> Repayment of Financing	<input type="checkbox"/>
<input checked="" type="checkbox"/> Overdue	<input type="checkbox"/>
<input checked="" type="checkbox"/> Pre Maturity Advice	<input type="checkbox"/>
Documentary Letter of Credit (import) <input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Import LC Issuance	<input type="checkbox"/>
<input checked="" type="checkbox"/> Application Processed By Bank	<input type="checkbox"/>
<input checked="" type="checkbox"/> Amendment Processed By Bank	<input type="checkbox"/>
<input checked="" type="checkbox"/> Application Created	<input type="checkbox"/>
<input checked="" type="checkbox"/> Application Modification Required	<input type="checkbox"/>
<input checked="" type="checkbox"/> Application Approved	<input type="checkbox"/>
<input checked="" type="checkbox"/> Application Final Approval (Deliver To Bank)	<input type="checkbox"/>
<input checked="" type="checkbox"/> Application Rejected By Bank	<input type="checkbox"/>
<input checked="" type="checkbox"/> Application Cancelled At Bank	<input type="checkbox"/>
<input checked="" type="checkbox"/> Application Arrived At Bank	<input type="checkbox"/>
<input checked="" type="checkbox"/> Amendment Created	<input type="checkbox"/>
<input checked="" type="checkbox"/> Amendment Modification Required	<input type="checkbox"/>
<input checked="" type="checkbox"/> Amendment Approved	<input type="checkbox"/>
<input checked="" type="checkbox"/> Amendment Final Approval (Deliver To Bank)	<input type="checkbox"/>
<input checked="" type="checkbox"/> Amendment Rejected By Bank	<input type="checkbox"/>
<input checked="" type="checkbox"/> Amendment Cancelled At Bank	<input type="checkbox"/>
<input checked="" type="checkbox"/> Amendment Arrived At Bank	<input type="checkbox"/>
<input checked="" type="checkbox"/> Import Bills under LC	<input type="checkbox"/>
<input checked="" type="checkbox"/> New Bill Received	<input type="checkbox"/>
<input checked="" type="checkbox"/> Acceptance of Bill	<input type="checkbox"/>
<input checked="" type="checkbox"/> Payment of Bill	<input type="checkbox"/>
<input checked="" type="checkbox"/> Bill Overdue	<input type="checkbox"/>
<input checked="" type="checkbox"/> Pre Maturity Advice	<input type="checkbox"/>
<input checked="" type="checkbox"/> Discrepancy Response Processed By Bank	<input type="checkbox"/>
<input checked="" type="checkbox"/> Payment Instructions Created	<input type="checkbox"/>
<input checked="" type="checkbox"/> Payment Instructions Modification Required	<input type="checkbox"/>
<input checked="" type="checkbox"/> Payment Instructions Approved	<input type="checkbox"/>
<input checked="" type="checkbox"/> Payment Instructions Final Approval (Deliver To Bank)	<input type="checkbox"/>

贸易通知列表 (续)

	<input checked="" type="checkbox"/>	Payment Instructions Arrived At Bank	
	<input checked="" type="checkbox"/>	Discrepancy Received From Bank	
	<input checked="" type="checkbox"/>	Reminder for Discrepany Response	
LC	<input checked="" type="checkbox"/>	Bill Receivable Purchase/Trust Receipt (LC)	
	<input checked="" type="checkbox"/>	Financing Request Processed	
	<input checked="" type="checkbox"/>	Repayment of Financing	
	<input checked="" type="checkbox"/>	Overdue	
	<input checked="" type="checkbox"/>	Pre Maturity Advice	
Standby Letter of Credit	LC	<input checked="" type="checkbox"/>	
	<input checked="" type="checkbox"/>	Application Created	
	<input checked="" type="checkbox"/>	Application Modification Required	
	<input checked="" type="checkbox"/>	Application Approved	
	<input checked="" type="checkbox"/>	Application Final Approval (Deliver To Bank)	
	<input checked="" type="checkbox"/>	Application Rejected By Bank	
	<input checked="" type="checkbox"/>	Application Cancelled At Bank	
	<input checked="" type="checkbox"/>	Application Arrived At Bank	
	<input checked="" type="checkbox"/>	Amendment Created	
	<input checked="" type="checkbox"/>	Amendment Modification Required	
	<input checked="" type="checkbox"/>	Amendment Approved	
	<input checked="" type="checkbox"/>	Amendment Final Approval (Deliver To Bank)	
	<input checked="" type="checkbox"/>	Amendment Rejected By Bank	
	<input checked="" type="checkbox"/>	Amendment Cancelled At Bank	
	<input checked="" type="checkbox"/>	Amendment Arrived At Bank	
Bankers Guarantee	LC	<input checked="" type="checkbox"/>	
	<input checked="" type="checkbox"/>	Bankers Guarantee Issuance	
	<input checked="" type="checkbox"/>	Application Processed By Bank	
	<input checked="" type="checkbox"/>	Claim Received	
	<input checked="" type="checkbox"/>	Claim Paid	
	<input checked="" type="checkbox"/>	Amendment Processed By Bank	
	<input checked="" type="checkbox"/>	Application Created	
	<input checked="" type="checkbox"/>	Application Modification Required	
	<input checked="" type="checkbox"/>	Application Approved	
	<input checked="" type="checkbox"/>	Application Final Approval (Deliver To Bank)	
	<input checked="" type="checkbox"/>	Application Rejected By Bank	
	<input checked="" type="checkbox"/>	Application Cancelled At Bank	
	<input checked="" type="checkbox"/>	Application Arrived At Bank	
	<input checked="" type="checkbox"/>	Amendment Created	
	<input checked="" type="checkbox"/>	Amendment Modification Required	
	<input checked="" type="checkbox"/>	Amendment Approved	
	<input checked="" type="checkbox"/>	Amendment Final Approval (Deliver To Bank)	
	<input checked="" type="checkbox"/>	Amendment Rejected By Bank	
	<input checked="" type="checkbox"/>	Amendment Cancelled At Bank	
	<input checked="" type="checkbox"/>	Amendment Arrived At Bank	
	LC	<input checked="" type="checkbox"/>	
	<input checked="" type="checkbox"/>	Buyers Credit Undertaking	
	<input checked="" type="checkbox"/>	Application Processed By Bank	
	<input checked="" type="checkbox"/>	Amendment Processed By Bank	
	<input checked="" type="checkbox"/>	Application Created	
	<input checked="" type="checkbox"/>	Application Modification Required	
	<input checked="" type="checkbox"/>	Application Approved	
	<input checked="" type="checkbox"/>	Application Final Approval (Deliver To Bank)	
	<input checked="" type="checkbox"/>	Application Rejected By Bank	
	<input checked="" type="checkbox"/>	Application Cancelled At Bank	
	<input checked="" type="checkbox"/>	Application Arrived At Bank	
Transfer Letter of Credit	LC	<input checked="" type="checkbox"/>	
	<input checked="" type="checkbox"/>	Transfer LC Issuance	
	<input checked="" type="checkbox"/>	Application Processed By Bank	
	<input checked="" type="checkbox"/>	Amendment Processed By Bank	
	LC	<input checked="" type="checkbox"/>	
	<input checked="" type="checkbox"/>	Import Bill under Transferred LC	
	<input checked="" type="checkbox"/>	Discrepancy Received From Bank	
	<input checked="" type="checkbox"/>	Discrepancy Response Processed By Bank	
	<input checked="" type="checkbox"/>	New Bill Received	
	<input checked="" type="checkbox"/>	Acceptance of Bill	
	<input checked="" type="checkbox"/>	Payment of Bill	
	<input checked="" type="checkbox"/>	Bill Overdue	

贸易通知列表 (续)

Shipping Guarantee / Air Waybill

Endorsement

- Application Processed By Bank
- Redeemed
- Overdue

Trade Finance

Loan Packing Credits

- Loan Packing Credit Application Processed By Bank
- Loan Packing Credit Repayment of Financing
- Loan Packing Credit Overdue
- Loan Packing Credit Pre Maturity Advice

Accounts Receivable Financing (BRD/ERS)

- Application Processed By Bank
- Repayment of Financing
- Overdue
- Pre Maturity Advice
- Extension Processed By Bank
- Application Created
- Application Modification Required
- Application Approved
- Application Final Approval (Deliver To Bank)
- Application Rejected By Bank
- Application Cancelled At Bank
- Application Arrived At Bank

Accounts Payable Financing (DTR/DBRP)

- Application Processed By Bank
- Repayment of Financing
- Overdue
- Pre Maturity Advice
- Extension Processed By Bank
- Application Created
- Application Modification Required
- Application Approved
- Application Final Approval (Deliver To Bank)
- Application Rejected By Bank
- Application Cancelled At Bank
- Application Arrived At Bank

CMA Loans

- Application Processed By Bank
- Repayment of Financing
- Overdue
- Pre Maturity Advice
- Extension Processed By Bank

* Please refer to subproduct limit setting

Asia's Safest, Asia's Best

Safest Bank in Asia 2009 – 2013, **Global Finance**
Bank of the Year, Asia 2012, **The Banker**
Best Managed Bank in Asia Pacific 2013, **The Asian Banker**

