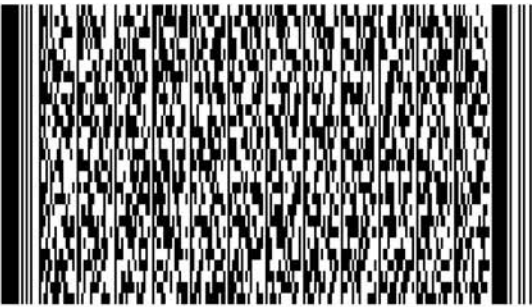


# (A) 電匯 Telegraphic Transfer

重新填寫 Reset		電匯申請書		星展銀行 DBS	
<b>TELEGRAPHIC TRANSFER APPLICATION FORM</b>					
請選擇申請項目 Please select the application type					
<input checked="" type="radio"/> 匯款 Funds Transfer		<input type="radio"/> 匯票 Demand Draft		<input type="radio"/> 本票 Cashier's Order	
<b>申請人資料 Applicant's Details</b>					
名稱 Name *		ABC COMPANY (1)			
支賬戶口號碼 Debit A/C No.*		788123456 (2)		聯絡人 / 電話號碼 Contact Person / Phone No	
支賬戶口貨幣 Debit A/C Currency *		USD - US Dollar (3)		Chris Chan 2345 6789 (4)	
				交易日 Processing Date *	
				01 Dec. 2011 (5)	
<b>付款指示 Payment Instruction</b>					
付款貨幣 Payment Currency *		USD (6)		金額 Amount *	
支賬貨幣 Debit Currency		(8)		100,000.00 (7)	
1) 本行費用 DBS Bank Charges *		OURSELVES (11)		外匯合約號碼 (如有) FX Contract Reference (if any)	
支賬戶口號碼 Debit A/C No. *		788765432 (12)		金額 Amount	
				(9)	
				2) 代理銀行費用 Agent Charges *	
				BENEFICIARY (14)	
				貨幣 Currency *	
				HKD (13)	
<b>收款人銀行資料 Beneficiary's Bank Details</b>			<b>中間人銀行資料 Intermediary Bank Details (if any)</b>		
名稱 * <sup>1</sup>			名稱 * <sup>1</sup>		
DBS Bank Shenzhen Branch (15)			(20)		
地址 * Address *			地址 * Address		
18/F China Resources Building			(21)		
5001 Shennan Dong Road					
Shenzhen 518001 (16)					
國家 * Country *			國家 * Country		
China (17)			(22)		
環球銀行財務電訊協會編號 SWIFT BIC Code			環球銀行財務電訊協會編號 SWIFT BIC Code		
DBSSCNBS (18)			(23)		
其他 Others			銀行間之戶口號碼 A/C No. with Correspondent Bank		
			(24)		
<b>收款人資料 Beneficiary's Details</b>					
名稱 * <sup>1</sup>			戶口號碼 * <sup>2</sup>		
XYZ COMPANY (25)			987654321 (27)		
地址 * Address			給收款人之附言 Payment Details		
Flat A, 11/F, Wealthy Building (26)			Settlement of Invoice No AB54321 (28)		
11 Chinese Road, Shenzhen, China					
上述交易及所涉及之風險均由本人/吾等承擔，貴行一概不須負責。本人/吾等已詳閱和同意遵守下頁之規則。本人/吾等確認本表格所提供的資料為正確及完整，而本人/吾等於本表格內的指示，在本人/吾等簽署本表格前，亦已清楚、準確及完整地列出。請貴行處理上述交易。For my/our account and risk without any responsibility or liability to yourselves and subject to Conditions on the next page which I/we have read and understood and agreed to be bound by. I/We hereby confirm that the information given in this form is correct and complete and that my/our instruction has been clearly, accurately and completely set out in this form before signing it. Please effect the transaction.					
(29)			(30)		
客戶簽署及公司印鑑 (如適用) Customer Signature(s) with Company Stamp (if applicable)			日期 Date		
			S.V.		
<b>請勿書寫或覆蓋此部分 Please do not write on or cover this section</b>					
備註 Notes for Telegraphic Transfer:					
1. 如名稱過長，請繼續輸入於地址的第一行。 Please use the first line of the address to complete the name.					
2. 如有IBAN，請輸入於收款人戶口號碼，不需輸入空白位。例如GB30 RBOS 12345678 901234 應輸入為GB30RBOS12345678901234。 For IBAN number (if any), please enter the details in the beneficiary account number field, without any spaces. For e.g. GB30 RBOS 12345678 901234 should be entered as GB30RBOS12345678901234					
列印申請書 Print Form					
					
fb25eb4d-090b-4971-8356-147699ba2aeb					
Hong Kong/GTS/MGT/0014(09/11) v 1.8					

## (A) 電匯 Telegraphic Transfer

Field No & Name	Field Format	Mandatory / Optional	Guidelines	Example
(1) Name	Alphanumeric	Mandatory	<b>Insert the Name of Applicant</b> , i.e. the ordering party of remittance. Note: <ul style="list-style-type: none"> <li>- The name should be exactly the same as the one of the account to be debited for payment of the remittance proceedings.</li> <li>- DBS will provide this information together with the Account No and Address of Applicant in outgoing remittance message.</li> </ul>	ABC Company
(2) Debit A/C No.	Alphanumeric	Mandatory	<b>Indicate the Debit Account Number for the remittance amount.</b>	788123456
(3) Debit A/C Currency	List of values	Mandatory	<b>Select the Currency of the Debit Account Number for the remittance amount.</b>	USD – US Dollar
(4) Contact Person / Phone No	Alphanumeric	Optional	<b>Insert the Name of the Contact Person and/or Phone Number</b> of the applicant.	Chris Chan 2345 6789
(5) Processing Date	Date	Mandatory	<b>Select the Date</b> on which the application is submitted and to be processed.	01 Dec, 2011
(6) Payment Currency	List of values	Mandatory	<b>Select the Currency</b> to be remitted.	USD
(7) Amount	Numeric	Mandatory	<b>Insert the Amount</b> to be remitted.	100,000.00
(8) Debit Currency	List of values	Optional	<b>Select the Currency</b> to be debited.	
(9) Amount	Numeric	Optional	<b>Insert the Amount</b> to be debited.	
(10) FX Contract Reference (if any)	Alphanumeric	Optional	<b>Insert the Ref No in 8-character format of any Forward Contract booked</b> for foreign exchange settlement of the remittance.	
(11) DBS Bank Charges	List of values	Mandatory	<b>Indicate from where the Bank Charges of DBS are to be collected (i.e. debit from your account or deduct from the remittance).</b>	OURSELVES
(12) Debit A/C No.	Alphanumeric	Mandatory	<b>Insert the Debit Account Number for the Bank Charges.</b>	788765432
(13) Currency	List of values	Mandatory	<b>Select the Currency of the Debit Account Number for the Bank Charges.</b>	HKD
(14) Agent Charges	List of values	Mandatory	<b>Indicate from where the Agent Charges are to be collected (i.e. debit from your account or deduct from the remittance).</b>	BENEFICIARY

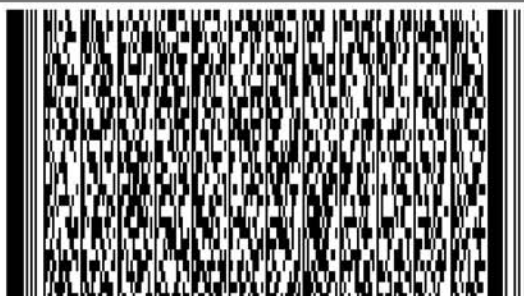
## (A) 電匯 Telegraphic Transfer

(15) Name	Alphanumeric	Mandatory	<b>Insert the Name of Beneficiary's Bank.</b>	DBS Bank Shenzhen Branch
(16) Address	Alphanumeric	Mandatory	<b>Insert the Address of Beneficiary's Bank.</b>	18/F China Resources Building 5001 Shennan Dong Road Shenzhen 518001
(17) Country	List of values	Mandatory	<b>Select the Country of Beneficiary's Bank.</b>	China
(18) SWIFT BIC Code	Alphanumeric	Optional	<b>Insert the SWIFT BIC Code of Beneficiary's Bank.</b>	DBSSCNBS
(19) Others	Alphanumeric	Optional	<b>Insert the Bank Code of Beneficiary's Bank</b> that has been used as an identifier in the domestic/international clearing and payment system.	
(20) Name	Alphanumeric	Optional	<b>Insert the Name of Intermediary Bank</b> which the payment has to be made through.	
(21) Address	Alphanumeric	Optional	<b>Insert the Address of Intermediary Bank.</b>	
(22) Country	List of values	Optional	<b>Select the Country of Intermediary Bank.</b>	
(23) SWIFT BIC Code	Alphanumeric	Optional	<b>Insert the SWIFT BIC Code of Intermediary Bank.</b>	
(24) A/C No. with Correspondent Bank	Alphanumeric	Optional	<b>Insert the Account Number with Correspondent Bank.</b>	
(25) Name	Alphanumeric	Mandatory	<b>Insert the exact full Name of the Beneficiary's</b> account maintained with Beneficiary's Bank. Note: Incorrect information may result in delay or rejection of the remittance.	XYZ Company
(26) Address	Alphanumeric	Optional / Mandatory for remittance to Canada	<b>Insert the Address of Beneficiary.</b>	Flat A, 11/F, Wealthy Building 11 Chinese Road, Shenzhen, China
(27) A/C No	Alphanumeric	Mandatory	<b>Insert the Account Number of Beneficiary</b> maintained with Beneficiary's Bank. Note: – For EUR payments to banks domiciled in the European Union/European Economic Area, the International Bank Account No (i.e. IBAN same as the Account No) of Beneficiary needs to be provided. – Incorrect information may result in delay or rejection of remittance.	987654321

## (A) 電匯 Telegraphic Transfer

(28) Payment Details	Alphanumeric	Optional	<b>Insert the purpose for the remittance.</b> Note: The information must be provided for remittance to India and Thailand and non-compliance with the requirement may result in delay or rejection of the remittance.	Settlement of Invoice No AB54321
(29) Customer Signature(s) with Company Stamp (if applicable)	N/A	Mandatory	<b>Signify for requesting DBS to effect the remittance</b> subject to the Conditions of Remittance. Note: The signature must be the same as the specimen filed with DBS.	
(30) Date	Date	Optional	<b>Select the Date</b> for the application.	

# (B) 本地匯款 CHATS

重新填寫 Reset	本地匯款申請書	星展銀行 DBS					
* 必須填寫 Mandatory	<b>CHATS APPLICATION FORM</b>						
請選擇申請項目 Please select the application type	<input checked="" type="radio"/> 匯款 Funds Transfer	<input type="radio"/> 匯票 Demand Draft	<input type="radio"/> 本票 Cashier's Order				
<b>申請人資料 Applicant's Details</b>							
名稱 Name *	ABC COMPANY (1)	聯絡人 / 電話號碼 Contact Person / Phone No	Chris Chan 2345 6789 (4)				
支賬戶口號碼 Debit A/C No. *	788123456 (2)	交易日 Processing Date *	01 Dec, 2011 (5)				
支賬戶口貨幣 Debit A/C Currency *	HKD - Hong Kong Dollar (3)						
<b>付款指示 Payment Instruction</b>							
付款貨幣 Payment Currency *	USD (6)	金額 Amount *	50,000.00 (7)	外匯合約號碼 (如有) FX Contract Reference (if any)	(10)		
支賬貨幣 Debit Currency	(8)	金額 Amount	(9)				
1) 本行費用 DBS Bank Charges *	OURSELVES (11)	2) 代理銀行費用 Agent Charges *	BENEFICIARY (14)				
支賬戶口號碼 Debit A/C No. *	788765432 (12)	貨幣 Currency *	HKD (13)				
<b>收款人銀行資料 Beneficiary's Bank Details</b>		<b>中間人銀行資料 Intermediary Bank Details (if any)</b>					
名稱 * <sup>1</sup>	HSBC (15)	名稱 * <sup>1</sup>					
地址 * <sup>1</sup>	1 Queen's Road Central (16)	地址					
	Central District						
	Hong Kong Island						
國家 Country *	Hong Kong (17)	國家 Country					
環球銀行財務電訊協會編號 SWIFT BIC Code	(18)	環球銀行財務電訊協會編號 SWIFT BIC Code					
其他 Others	(19)	銀行間之戶口號碼 A/C No. with Correspondent Bank					
<b>收款人資料 Beneficiary's Details</b>							
名稱 * <sup>1</sup>	XYZ COMPANY (20)	戶口號碼 * <sup>2</sup>	123456789 (22)				
地址	Flat B, 10/F, Wah Fung Building (21)	給收款人之附言 Payment Details	Settlement of Invoice No BX34760 (23)				
	Central, Hong Kong						
<p>上述交易及所涉及之風險均由本人/吾等承擔，貴行一概不須負責。本人/吾等已詳閱和同意遵守下頁之規則。本人/吾等確認本表格所提供的資料為正確及完整，而本人/吾等於本表格內的指示，在本人/吾等簽署本表格前，亦已清楚、準確及完整地列出。請貴行處理上述交易。For my/our account and risk without any responsibility or liability to yourselves and subject to Conditions on the next page which I/we have read and understood and agreed to be bound by. I/We hereby confirm that the information given in this form is correct and complete and that my/our instruction has been clearly, accurately and completely set out in this form before signing it. Please effect the transaction.</p>							
<b>銀行專用 For Bank Use (本地匯款 CHATS)</b>		<b>Customer Confirmation (if applicable)</b>					
Name		Tel No.		Confirmed By			
Time / Remarks							
Ex Rate		GFM Staff		Confirmed by		CN REMIT	
Approver							
(24)		S.V.		(25)			
客戶簽署及公司印鑑 (如適用) Customer Signature(s) with Company Stamp (if applicable)		日期 Date					
<b>請勿書寫或覆蓋此部分 Please do not write on or cover this section</b>				<b>列印申請書 Print Form</b>			
<b>備註 Notes for CHATS:</b>							
1. 如名稱過長，請繼續輸入於地址的第一行。 Please use the first line of the address to complete the name.							
2. 如有IBAN，請輸入於收款人戶口號碼，不需輸入空白位。例如GB30 RBOS 12345678 901234 應輸入為GB30RBOS12345678901234。 For IBAN number (if any), please enter the details in the beneficiary account number field, without any spaces. For e.g. GB30 RBOS 12345678 901234 should be entered as GB30RBOS12345678901234							

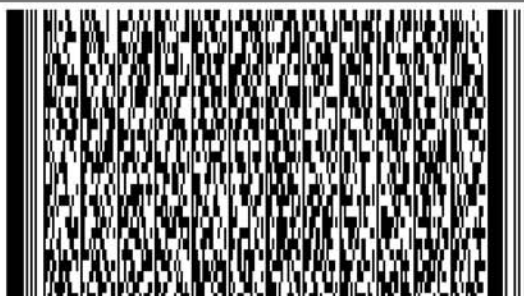
## (B) 本地匯款 CHATS

Field No & Name	Field Format	Mandatory / Optional	Guidelines	Example
(1) Name	Alphanumeric	Mandatory	<b>Insert the Name of Applicant</b> , i.e. the ordering party of remittance. Note: <ul style="list-style-type: none"> <li>- The name should be exactly the same as the one of the account to be debited for payment of the remittance proceedings.</li> <li>- DBS will provide this information together with the Account No and Address of Applicant in outgoing remittance message.</li> </ul>	ABC Company
(2) Debit A/C No.	Alphanumeric	Mandatory	<b>Indicate the Debit Account Number for the remittance amount.</b>	788123456
(3) Debit A/C Currency	List of values	Mandatory	<b>Select the Currency of the Debit Account Number for the remittance amount.</b>	HKD – Hong Kong Dollar
(4) Contact Person / Phone No	Alphanumeric	Optional	<b>Insert the Name of the Contact Person and/or Phone Number</b> of the applicant.	Chris Chan 2345 6789
(5) Processing Date	Date	Mandatory	<b>Select the Date</b> on which the application is submitted and to be processed.	01 Dec, 2011
(6) Payment Currency	List of values	Mandatory	<b>Select the Currency</b> to be remitted.	USD
(7) Amount	Numeric	Mandatory	<b>Insert the Amount</b> to be remitted.	50,000.00
(8) Debit Currency	List of values	Optional	<b>Select the Currency</b> to be debited.	
(9) Amount	Numeric	Optional	<b>Insert the Amount</b> to be debited.	
(10) FX Contract Reference (if any)	Alphanumeric	Optional	<b>Insert the Ref No in 8-character format of any Forward Contract booked</b> for foreign exchange settlement of the remittance.	
(11) DBS Bank Charges	List of values	Mandatory	<b>Indicate from where the Bank Charges of DBS are to be collected (i.e. debit from your account or deduct from the remittance).</b>	OURSELVES
(12) Debit A/C No.	Alphanumeric	Mandatory	<b>Insert the Debit Account Number for the Bank Charges.</b>	788765432
(13) Debit A/C Currency	List of values	Mandatory	<b>Select the Currency of the Debit Account Number for the Bank Charges.</b>	HKD
(14) Agent Charges	List of values	Mandatory	<b>Indicate from where the Agent Charges are to be collected (i.e. debit from your account or deduct from the remittance).</b>	BENEFICIARY
(15) Name	Alphanumeric	Mandatory	<b>Insert the Name of Beneficiary's Bank.</b>	HSBC
(16) Address	Alphanumeric	Mandatory	<b>Insert the Address of Beneficiary's Bank.</b>	1 Queen's Road Central Central District Hong Kong Island
(17) Country	List of values	Mandatory	<b>Select the Country of Beneficiary's Bank.</b>	Hong Kong

## (B) 本地匯款 CHATS

(18) SWIFT BIC Code	Alphanumeric	Optional	<b>Insert the SWIFT BIC Code of Beneficiary's Bank.</b>	
(19) Others	Alphanumeric	Optional	<b>Insert the Bank Code of Beneficiary's Bank</b> that has been used as an identifier in the domestic clearing and payment system.	
(20) Name	Alphanumeric	Mandatory	<b>Insert the exact full Name of the Beneficiary's</b> account maintained with Beneficiary's Bank. Note: Incorrect information may result in delay or rejection of the remittance.	XYZ Company
(21) Address	Alphanumeric	Optional	<b>Insert the Address of Beneficiary.</b>	Flat B, 10/F, Wah Fung Building Central, Hong Kong
(22) A/C No	Alphanumeric	Mandatory	<b>Insert the Account Number of Beneficiary</b> maintained with Beneficiary's Bank. Note: Incorrect information may result in delay or rejection of remittance.	123456789
(23) Payment Details	Alphanumeric	Optional	<b>Insert the purpose for the remittance.</b>	Settlement of Invoice No BX34760
(24) Customer Signature(s) with Company Stamp (if applicable)	N/A	Mandatory	<b>Signify for requesting DBS to effect the remittance</b> subject to the Conditions of Remittance. Note: The signature must be the same as the specimen filed with DBS.	
(25) Date	Date	Optional	<b>Select the Date</b> for the application.	

# (C) 戶口轉賬 Account Transfer

重新填寫 Reset	戶口轉賬申請書	星展銀行 DBS	
* 必須填寫 Mandatory	<b>ACCOUNT TRANSFER APPLICATION FORM</b>		
請選擇申請項目 Please select the application type	<input checked="" type="radio"/> 匯款 Funds Transfer	<input type="radio"/> 匯票 Demand Draft	<input type="radio"/> 本票 Cashier's Order
<b>申請人資料 Applicant's Details</b>			
名稱 Name *	ABC Company (1)	聯絡人 / 電話號碼 Contact Person / Phone No	Chris Chan 2345 6789 (4)
支賬戶口號碼 Debit A/C No. *	788123456 (2)	交易日 Processing Date *	01 Dec, 2011 (5)
支賬戶口貨幣 Debit A/C Currency *	GBP - British Pounds (3)		
<b>付款指示 Payment Instruction</b>			
付款貨幣 Payment Currency *	AUD (6)	金額 Amount *	3,000.00 (7)
支賬貨幣 Debit Currency	(8)	金額 Amount	(9)
1) 本行費用 DBS Bank Charges *	OURSELVES (11)	2) 代理銀行費用 Agent Charges *	BENEFICIARY (14)
支賬戶口號碼 Debit A/C No. *	788123456 (12)	貨幣 Currency *	HKD (13)
外匯合約號碼 (如有) FX Contract Reference (if any)			FX1234567 (10)
<b>收款人銀行資料 Beneficiary's Bank Details</b>		<b>中間人銀行資料 Intermediary Bank Details (if any)</b>	
名稱 Name *	DBS Bank (HK) Limited (15)	名稱 Name	
地址 Address *	17/F, The Center (16) Central, Hong Kong	地址 Address	
國家 Country *	Hong Kong (17)	國家 Country	
環球銀行財務電訊協會編號 SWIFT BIC Code		環球銀行財務電訊協會編號 SWIFT BIC Code	
其他 Others		銀行間之戶口號碼 A/C No. with Correspondent Bank	
<b>收款人資料 Beneficiary's Details</b>			
名稱 Name *	XYZ COMPANY (18)	戶口號碼 A/C No *	788012345 (20)
地址 Address	(19)	給收款人之附言 Payment Details	(21)
上述交易及所涉及之風險均由本人/吾等承擔，貴行一概不須負責。本人/吾等已詳閱和同意遵守下頁之規則。本人/吾等確認本表格所提供的資料為正確及完整，而本人/吾等於本表格內的指示，在本人/吾等簽署本表格前，亦已清楚、準確及完整地列出。請貴行處理上述交易。 For my/our account and risk without any responsibility or liability to yourselves and subject to Conditions on the next page which I/we have read and understood and agreed to be bound by. I/We hereby confirm that the information given in this form is correct and complete and that my/our instruction has been clearly, accurately and completely set out in this form before signing it. Please effect the transaction.			
(22)		(23)	
客戶簽署及公司印鑑 (如適用) Customer Signature(s) with Company Stamp (if applicable)	S.V.	日期 Date	
<b>請勿書寫或覆蓋此部分 Please do not write on or cover this section</b>		列印申請書 Print Form	
<b>備註 Notes for Account Transfer:</b>			
1. 如名稱過長，請繼續輸入於地址的第一行。 Please use the first line of the address to complete the name.			
2. 如有IBAN，請輸入於收款人戶口號碼，不需輸入空白位。例如GB30 RBOS 12345678 901234 應輸入為GB30RBOS12345678901234。 For IBAN number (if any), please enter the details in the beneficiary account number field, without any spaces. For e.g. GB30 RBOS 12345678 901234 should be entered as GB30RBOS12345678901234			

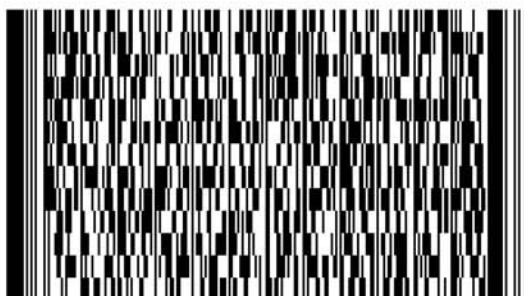
## (C) 戶口轉賬 Account Transfer

Field No & Name	Field Format	Mandatory / Optional	Guidelines	Example
(1) Name	Alphanumeric	Mandatory	<b>Insert the Name of Applicant</b> , i.e. the ordering party of remittance. Note: <ul style="list-style-type: none"> <li>- The name should be exactly the same as the one of the account to be debited for payment of the remittance proceedings.</li> <li>- DBS will provide this information together with the Account No and Address of Applicant in outgoing remittance message.</li> </ul>	ABC Company
(2) Debit A/C No.	Alphanumeric	Mandatory	<b>Indicate the Debit Account Number for the remittance amount.</b>	788123456
(3) Debit A/C Currency	List of values	Mandatory	<b>Select the Currency of the Debit Account Number for the remittance amount.</b>	GBP – British Pounds
(4) Contact Person / Phone No	Alphanumeric	Optional	<b>Insert the Name of the Contact Person and/or Phone Number</b> of the applicant.	Chris Chan 2345 6789
(5) Processing Date	Date	Mandatory	<b>Select the Date</b> on which the application is submitted and to be processed.	01 Dec, 2011
(6) Payment Currency	List of values	Mandatory	<b>Select the Currency</b> to be remitted.	AUD
(7) Amount	Numeric	Mandatory	<b>Insert the Amount</b> to be remitted.	3,000.00
(8) Debit Currency	List of values	Optional	<b>Select the Currency</b> to be debited.	
(9) Amount	Numeric	Optional	<b>Insert the Amount</b> to be debited.	
(10) FX Contract Reference (if any)	Alphanumeric	Optional	<b>Insert the Ref No in 8-character format of any Forward Contract booked</b> for foreign exchange settlement of the remittance.	FX1234567
(11) DBS Bank Charges	List of values	Mandatory	<b>Indicate from where the Bank Charges of DBS are to be collected (i.e. debit from your account or deduct from the remittance).</b>	OURSELVES
(12) Debit A/C No.	Alphanumeric	Mandatory	<b>Insert the Debit Account Number for the Bank Charges.</b>	788123456
(13) Debit A/C Currency	List of values	Mandatory	<b>Select the Currency of the Debit Account Number for the Bank Charges.</b>	HKD
(14) Agent Charges	List of values	Mandatory	<b>Indicate from where the Agent Charges are to be collected (i.e. debit from your account or deduct from the remittance).</b>	BENEFICIARY
(15) Name	Alphanumeric	Mandatory	<b>Insert the Name of Beneficiary's Bank.</b>	DBS Bank (HK) Limited
(16) Address	Alphanumeric	Mandatory	<b>Insert the Address of Beneficiary's Bank.</b>	17/F, The Center Central Hong Kong
(17) Country	List of values	Mandatory	<b>Select the Country of Beneficiary's Bank.</b>	Hong Kong

## (C) 戶口轉賬 Account Transfer

(18) Name	Alphanumeric	Mandatory	<b>Insert the exact full Name of the Beneficiary's</b> account maintained with Beneficiary's Bank. Note: Incorrect information may result in delay or rejection of the remittance.	XYZ Company
(19) Address	Alphanumeric	Optional	<b>Insert the Address of Beneficiary.</b>	
(20) A/C No	Alphanumeric	Mandatory	<b>Insert the Account Number of Beneficiary</b> maintained with Beneficiary's Bank. Note: Incorrect information may result in delay or rejection of remittance.	788012345
(21) Payment Details	Alphanumeric	Optional	<b>Insert the purpose for the remittance.</b>	
(22) Customer Signature(s) with Company Stamp (if applicable)	N/A	Mandatory	<b>Signify for requesting DBS to effect the remittance</b> subject to the Conditions of Remittance. Note: The signature must be the same as the specimen filed with DBS.	
(23) Date	Date	Optional	<b>Select the Date</b> for the application.	

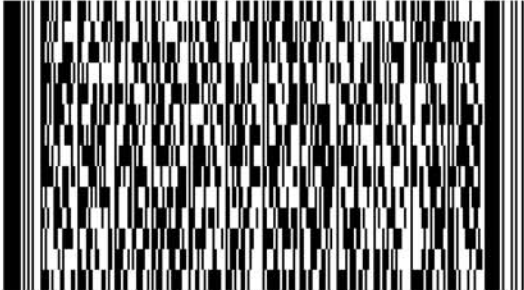
# (D) 匯票 Demand Draft

重新填寫 Reset	匯票申請書 DEMAND DRAFT APPLICATION FORM		星展銀行 DBS
* 必須填寫 Mandatory			
請選擇申請項目 Please select the application type	<input type="radio"/> 匯款 Funds Transfer	<input checked="" type="radio"/> 匯票 Demand Draft	<input type="radio"/> 本票 Cashier's Order
<b>申請人資料 Applicant's Details</b>			
名稱 Name *	ABC COMPANY (1)		
付款方法 Payment Options *	從戶口扣除 Debit My A/C No (2)	聯絡人 / 電話號碼 Contact Person / Phone No	Chris Chan 2345 6789 (5)
支賬戶口號碼 Debit A/C No. *	788123456 (3)	申請日期 Application Date *	28 Sep, 2011 (6)
地址 Address	(4)	交易編號 Tran Ref No.(Bank Use)	
For terminal validation only			
請於本票 / 匯票背頁証實該票的購買者 Certification of the purchaser at the back of DD required * No (7)			
<b>付款指示 Payment Instruction</b>			
付款貨幣 Payment Currency *	EUR (8)	金額 Amount *	20,000.00 (9)      FX Rate Applied (Bank Use)
<b>收款人資料 Beneficiary's Details</b>			
名稱 Name *	XYZ Company (10)		
<b>取票方式 Collection Mode</b>		<b>匯票簽收 Acknowledgement Receipt of Demand Draft</b>	
<input type="radio"/> 申請人 Applicant (11)	<input checked="" type="radio"/> 授權來人 Authorised Party	本人証實收到上述匯票 I hereby acknowledge receipt of the above Demand Draft	
授權來人名稱 Authorised Party's Name *	Chris Chan (12)		
授權來人之身份證明文件號碼 Authorised Party's Identity No *	A123456(7) (13)		
上述交易及所涉及之風險均由本人/吾等承擔，貴行一概不須負責。本人/吾等已詳閱和同意遵守下頁之規則。本人/吾等確認本表格所提供的資料為正確及完整，而本人/吾等於本表格內的指示，在本人/吾等簽署本表格前，亦已清楚、準確及完整地列出。請貴行處理上述交易。 For my/our account and risk without any responsibility or liability to yourselves and subject to Conditions on the next page which I/we have read and understood and agreed to be bound by. I/We hereby confirm that the information given in this form is correct and complete and that my/our instruction has been clearly, accurately and completely set out in this form before signing it. Please effect the transaction.		<b>銀行專用 For Bank Use</b>	
(14)		(15)	
客戶簽署及公司印鑑 (如適用) Customer Signature(s) with Company Stamp (if applicable)	日期 Date	Atended by	Approved by      Remarks / CL Checked
請勿書寫或覆蓋此部分 Please do not write on or cover this section		列印申請書 Print Form	
			
		fb25eb4d-090b-4971-8356-147699ba2aeb	

## (D) 匯票 Demand Draft

Field No & Name	Field Format	Mandatory / Optional	Guidelines	Example
(1) Name	Alphanumeric	Mandatory	<p><b>Insert the Name of Applicant</b>, i.e. the ordering party of remittance.</p> <p>Note:</p> <ul style="list-style-type: none"> <li>- The name should be exactly the same as the one of the account to be debited for payment of the remittance proceedings.</li> <li>- DBS will provide this information together with the Account No and Address of Applicant in outgoing remittance message.</li> </ul>	ABC Company
(2) Payment Options	List of values	Mandatory	<b>Indicate the method of payment (i.e. debit from your account or pay cash).</b>	Debit My A/C No
(3) Debit A/C No.	Alphanumeric	Mandatory	<b>Indicate the Debit Account Number for the remittance amount.</b>	788123456
(4) Address	Alphanumeric	Optional	<b>Insert the Address of the Applicant.</b>	
(5) Contact Person / Phone No	Alphanumeric	Optional	<b>Insert the Name of the Contact Person and/or Phone Number</b> of the applicant.	Chris Chan 2345 6789
(6) Application Date	Date	Mandatory	<b>Select the Date</b> on which the application is submitted.	28 Sep, 2011
(7) Certification of the purchaser at the back of DD required	List of values	Mandatory	<b>Select if certification of the purchaser is needed.</b>	No
(8) Payment Currency	List of values	Mandatory	<b>Select the Currency</b> to be remitted.	EUR
(9) Amount	Numeric	Mandatory	<b>Insert the Amount</b> to be remitted.	20,000.00
(10) Name	Alphanumeric	Mandatory	<b>Insert the exact full Name of the Beneficiary's</b> account maintained with Beneficiary's Bank.	XYZ Company
(11) Collection Mode	List of values	Mandatory	<b>Indicate who will collect the Demand Draft.</b>	Authorised Party
(12) Authorised Party's Name	Alphanumeric	Mandatory	<b>Insert the Name of the Authorised Party.</b>	Chris Chan
(13) Authorised Party's Identity No	Alphanumeric	Mandatory	<b>Insert the Identity Number of the Authorised Party.</b>	A012345(7)
(14) Customer Signature(s) with Company Stamp (if applicable)	N/A	Mandatory	<p><b>Signify for requesting DBS to effect the remittance</b> subject to the Conditions of Remittance.</p> <p>Note: The signature must be the same as the specimen filed with DBS.</p>	
(15) Date	Date	Optional	<b>Select the Date</b> for the application.	

# (E) 本票 Cashier's Order

重新填寫 Reset	本票申請書	星展銀行 DBS	
* 必須填寫 Mandatory	<b>CASHIER'S ORDER APPLICATION FORM</b>		
請選擇申請項目 Please select the application type	<input type="radio"/> 匯款 Funds Transfer	<input type="radio"/> 匯票 Demand Draft	<input checked="" type="radio"/> 本票 Cashier's Order
<b>申請人資料 Applicant's Details</b>			
名稱 Name *	ABC COMPANY (1)		
付款方法 Payment Options *	從戶口扣除 Debit My A/C No (2)	聯絡人 / 電話號碼 Contact Person / Phone No	Chris Chan 2345 6789 (5)
支賬戶口號碼 Debit A/C No. *	788123456 (3)	申請日期 Application Date *	28 Sep, 2011 (6)
地址 Address	(4)	本票 / 交易編號 Cashier's Order / Tran Ref No. (Bank Use)	
For terminal validation only			
請於本票 / 匯票背頁証實該票的購買者 Certification of the purchaser at the back of Cashier's Order required * No (7)			
<b>付款指示 Payment Instruction</b>			
付款貨幣 Payment Currency *	HKD (8)	金額 Amount *	10,000.00 (9)
FX Rate Applied (Bank Use)			
<b>收款人資料 Beneficiary's Details</b>			
名稱 Name *	XYZ Company (10)		
<b>取票方式 Collection Mode</b>		<b>本票簽收 Acknowledgement Receipt of Cashier's Order</b>	
<input type="radio"/> 申請人 Applicant (11)	<input checked="" type="radio"/> 授權來人 Authorised Party	本人証實收到上述本票 I hereby acknowledge receipt of the above Cashier's Order	
授權來人名稱 Authorised Party's Name *	Chris Chan (12)		
授權來人之身份證明文件號碼 Authorised Party's Identity No *	A123456(7) (13)		
上述交易及所涉及之風險均由本人/吾等承擔，貴行一概不須負責。本人/吾等已詳閱和同意遵守下頁之規則。本人/吾等確認本表格所提供的資料為正確及完整，而本人/吾等於本表格內的指示，在本人/吾等簽署本表格前，亦已清楚、準確及完整地列出。請貴行處理上述交易。 For my/our account and risk without any responsibility or liability to yourselves and subject to Conditions on the next page which I/we have read and understood and agreed to be bound by. I/We hereby confirm that the information given in this form is correct and complete and that my/our instruction has been clearly, accurately and completely set out in this form before signing it. Please effect the transaction.		<b>銀行專用 For Bank Use</b>	
(14)		(15)	
客戶簽署及公司印鑑 (如適用) Customer Signature(s) with Company Stamp (if applicable)		Atended by	Approved by
日期 Date		Remarks / CL Checked	
請勿書寫或覆蓋此部分 Please do not write on or cover this section		列印申請書 Print Form	
			
		fb25eb4d-090b-4971-8356-147699ba2aeb	

## (E) 本票 Cashier's Order

Field No & Name	Field Format	Mandatory / Optional	Guidelines	Example
(1) Name	Alphanumeric	Mandatory	<p><b>Insert the Name of Applicant</b>, i.e. the ordering party of remittance.</p> <p>Note:</p> <ul style="list-style-type: none"> <li>- The name should be exactly the same as the one of the account to be debited for payment of the remittance proceedings.</li> <li>- DBS will provide this information together with the Account No and Address of Applicant in outgoing remittance message.</li> </ul>	ABC Company
(2) Payment Options	List of values	Mandatory	<b>Indicate the method of payment (i.e. debit from your account or pay cash).</b>	Debit My A/C No
(3) Debit A/C No.	Alphanumeric	Mandatory	<b>Indicate the Debit Account Number for the remittance amount.</b>	788123456
(4) Address	Alphanumeric	Optional	<b>Insert the Address of the Applicant.</b>	
(5) Contact Person / Phone No	Alphanumeric	Optional	<b>Insert the Name of the Contact Person and/or Phone Number</b> of the applicant.	Chris Chan 2345 6789
(6) Application Date	Date	Mandatory	<b>Select the Date</b> on which the application is submitted.	28 Sep, 2011
(7) Certification of the purchaser at the back of Cashier's order required	List of values	Mandatory	<b>Select if certification of the purchaser is needed.</b>	No
(8) Payment Currency	List of values	Mandatory	<b>Select the Currency</b> to be remitted.	HKD
(9) Amount	Numeric	Mandatory	<b>Insert the Amount</b> to be remitted.	10,000.00
(10) Name	Alphanumeric	Mandatory	<b>Insert the exact full Name of the Beneficiary's</b> account maintained with Beneficiary's Bank.	XYZ Company
(11) Collection Mode	List of values	Mandatory	<b>Indicate who will collect the Cashier's Order.</b>	Authorised Party
(12) Authorised Party's Name	Alphanumeric	Mandatory	<b>Insert the Name of the Authorised Party.</b>	Chris Chan
(13) Authorised Party's Identity No	Alphanumeric	Mandatory	<b>Insert the Identity Number of the Authorised Party.</b>	A012345(7)
(14) Customer Signature(s) with Company Stamp (if applicable)	N/A	Mandatory	<b>Signify for requesting DBS to effect the remittance</b> subject to the Conditions of Remittance. Note: The signature must be the same as the specimen filed with DBS.	
(15) Date	Date	Optional	<b>Select the Date</b> for the application.	

## Remittance eForm

### Frequently Asked Questions

**1. What are the system requirements to use the form?**

Any computer with Adobe Acrobat Reader version 9.0 or above will be able to use the form. Adobe Acrobat Reader is a free software available at [www.adobe.com](http://www.adobe.com). You may upgrade to the latest version at any time.

**2. Who is the target customer of the form?**

The form is for all corporate customers. As for other customers, please use the original application forms which are available at our branches.

**3. Can I use this form if I am a director of a company?**

No, you cannot use this form as it is not applicable to personal name customers. Please use the original application forms which are available at our branches.

**4. What is this form for?**

This form is for the application of Telegraphic Transfers, CHATS, Account Transfer, Demand Drafts and Cashier's Orders.

**5. If I want to create a Telegraphic Transfer / CHATS / Account Transfer with this form, what can I do?**

You should first select the application type as "Fund Transfer" and it will automatically select the correct mode by the information you input accordingly with the below logics:

If Beneficiary bank begins with "DBS" and the Beneficiary country is "Hong Kong", the application type will be automatically set as "Account Transfer".

If Payment Currency is in "HKD", "USD" or "RMB" and Beneficiary country is "Hong Kong", the application type will be automatically set as "CHATS".

Else, if the information input does not match with the abovementioned criteria, the application type will be automatically set as "Telegraphic Transfer".

**6. What should I do if I have completed the form?**

You should print the form for signing and submission. There are 2 ways to print the form:

- (a) Press the "Print Form" button which is on page 1 of the form to print the completed form. By pressing this button, it will automatically check if all the mandatory fields on the form are filled in.
- (b) Press "File" and "Print".

**7. Do I need to submit the pages that contain the Conditions of Remittance?**

No, you do not need to submit those pages. Only the first page of the form is required to be submitted.

**8. How to submit the form?**

Corporate customers can either submit the form at any of our branches or by fax (if Remote Channel Authority and Indemnity is submitted) at 2806 5482.

**9. What if I make handwritten amendments to the form?**

On the form, there is a bar code which will be auto-generated according to the data inputted by the customer. This bar code will store the inputted data and facilitate our processing of the transaction. As handwritten amendments cannot be stored in the bar code of the form, please fill in and print another eForm.

**10. Can I save the data typed into the form?**

Yes, you can save the data typed by pressing "Save" or "Save As".

**11. If the Name of Beneficiary / Beneficiary's Bank / Intermediary Bank cannot be fully typed in the Name field, what should I do?**

You may continue to type the name of Beneficiary / Beneficiary's Bank / Intermediary Bank on the first line of the address field.

**12. Can I input Chinese characters in the form?**

For Demand Draft / Cashier's Order Application, you cannot input any Chinese characters. As for Telegraphic Transfer / CHATS Application, you can input Chinese characters in the following fields if the "Country of Beneficiary's Bank" selected is China, Hong Kong, Macau or Taiwan:

- Name of Beneficiary's Bank
- Address of Beneficiary's Bank
- Message to Beneficiary's Bank
- Name of Intermediary Bank
- Address of Intermediary Bank
- Name of Beneficiary
- Address of Beneficiary
- Payment Details

**13. For Telegraphic Transfer / CHATS Application, how to type Chinese characters into the form?**

You should select the "Country of Beneficiary's Bank" in order to enable Chinese character input; otherwise, you cannot type any Chinese characters into the form.

**14. Can I continue to use the original forms which are obtained from branches?**

Yes, you can continue to use the original forms which are obtained from branches.

## 匯款電子表格

### 常見問題

**1. 使用此表格有甚麼系統要求？**

任何電腦裝有Adobe Acrobat Reader 9.0 或以上的版本，均能夠使用此表格。Adobe Acrobat Reader是一個可以於[www.adobe.com](http://www.adobe.com)下載的免費軟件。你可以隨時升級至最新的版本。

**2. 誰可使用此表格？**

所有公司客戶均可使用此表格。至於其他客戶，請使用原有之申請表格(可於分行索取)。

**3. 如果我是一間公司的董事，我可使用此表格嗎？**

不可以，因為此表格不適用於個人名義客戶，請使用原有之申請表格(可於分行索取)。

**4. 此表格有甚麼用途？**

此表格用於申請電匯、本地匯款、戶口轉賬、匯票或本票。

**5. 如須申請電匯 / 本地匯款 / 戶口轉賬，我應該怎辦？**

首先，你需要選擇申請項目為「匯款」。此表格會依照你輸入的資料及根據以下的邏輯為你設定正確項目：

如收款人銀行為「DBS」及收款人國家為「Hong Kong」，申請項目因此會自動設定為「戶口轉賬」。

如付款貨幣為「HKD」、「USD」及「RMB」及收款人國家為「Hong Kong」，申請項目因此會自動設定為「本地匯款」。

相反，如你輸入的資料與上述不符，申請項目因此會自動設定為「電匯」。

**6. 如我已經填妥此表格，我應該怎辦？**

你應列印此表格，然後簽署及遞交。你可用以下方法列印表格：

(a) 按此表格第一頁之「列印表格」按鈕。此按鈕會自動檢查此表格上的必須填寫部分是否經已填妥。

(b) 按「檔案」，然後按「列印」。

**7. 我需要把此表格連同匯款規則一併遞交嗎？**

你不需要把此表格連同匯款規則一併遞交。你只需遞交此表格的第一頁。

**8. 怎樣遞交此表格？**

公司客戶可把此表格遞交到任何一間分行或傳真 (如已遞交遙距系統授權及賠償書) 至 2806 5482。

**9. 我可於此表格上作出手寫的修改嗎？**

於表格上有一個電腦條碼，它會因應客戶所輸入的資料而作出變化。此電腦條碼會自動儲存所有電腦輸入的資料，以便有效率地處理客戶的交易。因為手寫的修改並不能儲存於表格上的電腦條碼內，如需作出手寫的修改，請填寫及列印另一份表格。

**10. 我能否儲存此表格上已輸入的資料？**

只要你按「儲存」或「另存新檔」，即可儲存此表格上已輸入的資料。

**11. 如收款人、收款人銀行或中間人銀行的名稱不能全部輸入於名稱部分，我應怎樣做？**

你可繼續輸入收款人、收款人銀行或中間人銀行的名稱於地址的第一行。

**12. 我可於此表格上輸入中文字元嗎？**

你不能輸入任何中文字元於匯票或本票申請表上。至於電匯或本地匯款申請表，只要「收款人銀行的國家」為中國、香港、澳門或台灣，即可於下列部分內輸入中文字元：

- 收款人銀行名稱
- 收款人銀行地址
- 給收款人銀行之附言
- 中間人銀行名稱
- 中間人銀行地址
- 收款人名稱
- 收款人地址
- 給收款人之附言

**13. 如何能於電匯或本地匯款申請表上輸入中文字元？**

如需輸入中文字元，請首先選擇「收款人銀行的國家」，否則你不能於電匯或本地匯款申請表上輸入任何中文字元。

**14. 我可繼續使用於分行索取的申請表格嗎？**

可以，你仍可繼續使用於分行索取的申請表格。